

Anderson, Martin: Files, 1980-1982

Finding Aid Type White House Staff and Office File Collections

Subtitle/Office Office of Policy Development

Specialization Heading Assistant to the President for Policy Development

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Record Type

Textual

Biography

Martin Anderson was an economist, policy analyst, author, and one of Ronald Reagan's long-time advisors.

Anderson was born in Lowell, Massachusetts, August 5, 1936 to Ralph and Evelyn Anderson. He won a full scholarship to Dartmouth College, graduating *summa cum laude* in 1957. The following year, he received a M.S. in engineering and business administration from Dartmouth's Thayer School of Engineering and Tuck School of Business Administration. After Army service, he continued his education at the Massachusetts Institute of Technology. In 1962, the MIT Sloan School of Management granted him the first Ph.D. in industrial management ever granted by a university.

As a member of the Columbia University faculty from 1962 to 1968, Anderson became known for his critiques of liberal economic policies, and his arguments in favor of ending the military draft. He left Columbia to serve as Director of Research for the Nixon presidential campaign. He was in the Nixon White House as a special assistant in 1969-1970, and a special consultant in systems analysis in 1970-1971. He then took a senior fellow position with the Hoover Institution, a conservative think tank located at Stanford University.

Anderson served as a policy advisor to Ronald Reagan for the 1976 and 1980 campaigns, and the 1980-1981 transition. When Reagan became President, Anderson was named Assistant to the President for Policy Development, with responsibility for formulating domestic and economic policy. He reported to Edwin Meese III, one of the three senior staff members who shared leadership of the White House staff.

In March 1982, Anderson resigned his Policy Development position and returned to the Hoover Institution. However, he continued to have an association with the Reagan Administration. He was a member of the President's Foreign Intelligence Advisory Board (1982-1985) and the President's Economic Policy Advisory Board (1982-1989). He was also one of founding trustees of the Ronald Reagan Presidential Foundation (1985-1990).

Anderson remained an active Republican throughout his life. He attended the 1992, 1996 and 2000 national conventions as a delegate. He was an advisor for the 1996 Pete Wilson presidential campaign, the 1996 Robert Dole presidential campaign, and the 2000 George W. Bush presidential campaign. He served as a member of the President's General Advisory Committee on Arms Control, 1987-1993. At various times, he was involved with the Commission on Critical Choices for Americans, the Committee on the Present Danger, the National Commission on the Cost of Higher Education, the California Governor's Council of Economic Advisers, the Congressional Policy Board, the Defense Policy Board, and the Defense Advisory Committee on Military Compensation.

Anderson's association with President Reagan led to his involvement in a number of publications after the end of the administration. Anderson was the author or coauthor/editor of the following titles: *Revolution* (1988); *Impostors in the Temple* (1992); *Reagan, In His Own Hand: The Writings of Ronald Reagan That Reveal His Revolutionary Vision for America* (2001); *Reagan, In His Own Voice: Ronald Reagan's Radio Addresses* (2001); *Reagan: A Life in Letters* (2004); *Reagan's Path to Victory: The Shaping of Ronald Reagan's Vision: Selected Writing* (2004); *Stories In His Own Hand: The Everyday Wisdom of Ronald Reagan* (2007), and *Reagan's Secret War: The Untold Story of His Fight to Save the World from Nuclear Disaster* (2010).

Some of Anderson's other notable writings include: *The Federal Bulldozer: A Critical Analysis of Urban Renewal 1949–62* (1964); *Conscription: A Select and Annotated Bibliography* (1976); *Welfare: The Political Economy of Welfare Reform in the United States* (1978); and *Registration and the Draft* (1982, Editor).

Anderson married Annelise Graebner in 1965. Annelise Anderson also served in the Reagan Administration, in the Office of Management and Budget. She was frequently a co-author with Mr. Anderson of his later books on Reagan's writings.

Martin Anderson died on January 3, 2015 at his home in Portola Valley, California.

Scope and Content Note

Assistant to the President for Policy Development was the highest position on the Reagan White House staff with responsibility for advising and assisting the President in the formulation, coordination, and implementation of domestic policy. Thus, this collection covers virtually every domestic policy issue addressed by the Reagan Administration during its first 13 months. There is also some material on foreign relations, mostly involving trade, immigration, or environmental issues. Anderson had responsibility for the Office of Policy Development (OPD). This office provided advice on the full range of domestic and economic policy matters. It also provided staffing and management for the Cabinet Council system of decisionmaking employed by the first Reagan administration (cf. Series IV of this collection).

This collection includes scattered records from the 1980 campaign and 1980-1981 transition period incorporated into Anderson's OPD files. There is no material from Anderson's post-OPD career.

The Martin Anderson collection consists of 11 series, two of which have subseries.

Series List

SERIES 01: SUBJECT FILE

This series consists of material relating to policy issues addressed by Mr. Anderson during his 14-month term in the Reagan White House. The major topics include the federal budget; tax legislation; energy policy; monetary policy; interest rates and the Federal Reserve Board; the state of the U.S. economy; the savings and loan industry; health care policy; proposals to abolish the Departments of Energy and Education; the Alaska oil pipeline; trade policy, particularly with Japan, Mexico, and Canada; possible import restraints on Japanese automobiles; the U.S. auto industry; block grants; enterprise zones and urban block grants; the proposed coal slurry pipeline; the Military Manpower Taskforce; telecommunications policy; retention of the military draft; the all-volunteer military force; the Law of the Sea; federal regulations; Social Security; the U.S. Postal Service; welfare issues; and the air traffic controllers strike of August 1981.

This series also includes material regarding President Reagan's trip to Ottawa, Canada for the Economic Summit of Industrialized Nations (G-7); Reagan's trip to the Cancun Summit on developing economies; visits by the President of Mexico and the Prime Minister of Australia; and Treasury Secretary Donald Regan's 1981 trip to China.

Material includes reports, briefing papers, letters and cards from members of the public, memos from other White House and administration officials, and news clippings. Some material dates from prior to the Reagan presidency, particularly the 1980-1981 transition.

The material is arranged alphabetically by folder title.

SERIES 02: OFFICE OF POLICY DEVELOPMENT

Subseries A. Office of Policy Development: Staff Memos and Meetings

This subseries consists of material related to the issues, meetings and correspondence of individual staff members of the Office of Policy Development. Material reflects subject or areas of expertise for each staff member. Topics include: the federal budget, including the issue of balancing the budget; federalism; the Law of the Sea, the draft and the all-volunteer military force; Social Security; social issues such as abortion and school prayer; the White House Conference on Aging; energy; the environment; civil rights; renewal of the Voting Rights Act; minority recruitment; minority business opportunities; welfare reform; housing industry and public housing; tuition tax credits; enterprise zones; tax and revenue policies; advice on candidates for Reagan Administration positions; imports and exports; promoting United States business; investment policies; agricultural policies; New York City issues; drug abuse policy; and legal issues. Administrative matters such as progress reports, and expense and meeting reports, are also included within this material. The material is arranged alphabetically by staff member.

Subseries B: Office of Policy Development Administrative Material

This subseries consists of material related to the administrative functioning of the Office of Policy Development. This includes material on acquiring equipment and audiovisual material; the budget for the Office of Policy Development; contributing to the Combined Federal Campaign; creating form letters for the Office of Correspondence to use in responding to letter from the public to Mr. Anderson; an administrative manual for the White House; guidance on ethical issues; renovations of the OPD offices; and vacations for staff members.

SERIES 03: WHITE HOUSE STAFFING MEMORANDUMS

This series consists of material related to issues needing input, comments or editing from Mr. Anderson or the OPD staff. During Anderson's time at OPD, White House Staff Memoranda were usually sent by Richard Darman in his staff secretary role, or by Craig Fuller, Director of Cabinet Affairs. Staff members were sent material on various issues for action or information.

Issues covered in this series include proposed Executive Orders on the regulatory process; response to environmental damage; creating task forces; the Generalized System of Preferences for trade; termination of the Council on Wage and Price Stability; the Synfuels Corporation; the Atlanta child murders; dairy price supports; Law of the Sea negotiations; radioactive waste material; federalism issues; trade issues; Summary of Major Accomplishments; Federal Summer Employment Program; Social Security; veteran's benefits; the Strategic Petroleum Reserve; prison policy; block grants; the President's FY 1982 budget and the Reconciliation Bill; national energy policy; Cuban and Haitian entrants, including the Mariel Cuban refugees; the Task Force on Aircraft Crew Complement; White House contacts with the NAACP; the OMB Mid-Session Review of the federal budget; unemployment; North American trade agreements report; the Voting Rights Act; the Freedom of Information Act legislative package; the 1981 year-end report; child meal nutritional guidelines; tax exemptions for private institutions; the 1982 Economic Report; and deregulation of natural gas. Also included are requests for input regarding proclamations, international agreements, various bills, and Civil Aviation Bureau decisions. The material is arranged chronologically by folder title.

SERIES 04: MEETINGS

This series contains material relating to the Cabinet and Cabinet Councils. A file on a meeting may include an agenda, one or more issue background papers, OPD staff memos to Anderson, a list of attendees, a set of meeting minutes, or notes taken at the meeting. Additional material can be found in other Reagan Library collections, such as the WHORM Subject File categories FG010-01 (Cabinet) and FG010-02 (Cabinet Councils). Some folders pertain to meetings that were canceled or postponed.

SUBSERIES A: Cabinet Meetings

This subseries pertains to Cabinet meetings during Anderson's time on the White House staff. Topics include the timetable and decision deadlines for the President's Economic Recovery Plan; regulatory relief actions; strategic petroleum reserves; synthetic fuels; the grain embargo; personnel placement; the 1981 Farm Bill; legislative veto; the tax program; the Clean Air Act; waste and fraud; debt collection; budget planning for 1983 and 1984; travel by government officials; federal labor relations; PACE consent decree and the Office of Personnel Management; and the President's Private Sector Survey on Cost Control. In some cases the folders contain only an agenda and list of attendees. There are also Cabinet meeting staffing memoranda in Series III of this collection. The material is arranged chronologically by meeting date.

SUBSERIES B: Cabinet Councils, General

This subseries consists of material relating to the Cabinet Council system. Material covers the establishment of the councils, including the assigning of OPD staff as Cabinet Council executive secretaries; members of the Councils; chairpersons of the Councils; setting up meetings and agendas; and a Congressional request for Cabinet Council material pertaining to the Environmental Protection Agency.

SUBSERIES C: Cabinet Council on Economic Affairs (CCEA)

This subseries consists of material relating to the state of the US economy; the savings and loan industry; Lesser Developed Countries (LDC) debt and energy development; assessment of Multilateral Development Banks; cost-of-living adjustments and entitlements; youth differential minimum wage; targeted jobs tax credit; financing and withdrawal policy for the strategic petroleum reserve; restructuring the Northeast Rail Service; the IRS role in federal debt collection; domestic monetary policy; status of the FY 1981 and FY 1982 budgets; the savings rate; regulatory relief program; economic and financial market updates; the 1981 tax bill (Economic Recovery Tax Act); the Davis-Bacon Act; amendments to the Longshoremen's and Harbor Workers' Compensation Act; the Mineral Lands Leasing Act of 1920; Canadian foreign investment policy; pension policy; Federal credit policy; the farm economy; the consumer price index; tax treatment of the Federal National Mortgage Association (FNMA – "Fannie Mae"); financial institution reforms; the United States balance of payments; the housing and construction industry; economic and wage impact of the defense buildup; transportation user fees; employment and training policy; tax expenditure policy; reauthorization of the Commodity Futures Trading Commission; the Poland debt situation; accelerated cost recovery system for business assets; exchange rate market intervention; economic statistics; international investment policy; Kuwait Petroleum Corporation's

investment in Santa Fe International Corporation; the 1981 Economic Summit in Ottawa; and preparation for the Cancun 1981 economic summit. The material is arranged chronologically by meeting date.

SUBSERIES D: Cabinet Council on Commerce and Trade (CCCT)

This subseries consists of material related to preparations for the Ottawa 1981 Economic Summit; trade relations with Mexico and Canada; the United States postal service and electronic mail; LANDSAT usage; foreign government intervention in high technology industries; East-West trade policy and export controls; enterprise zones; coal export policy; non-rubber footwear trade restrictions; the steel industry; telecommunications policy; Urban Development Action Grants (UDAG); Japanese trade barriers; the auto industry; the Export-Import Bank (Eximbank); the United States nuclear power industry; and the state of small business. The material is arranged chronologically by meeting date.

SUBSERIES E: Cabinet Council on Natural Resources and the Environment (CCNRE)

This subseries consists of material related to leases for oil exploration on Outer Continental Shelf off California; automobile emission standards by states; Clean Air Act Amendments strategy; repeal of the Fuel Use Act; natural gas decontrol; water policy; strategic minerals policy; standby petroleum price control and allocation authority; nuclear power; advance billing for customers of the Alaskan Natural Gas Transportation System; coastal barrier islands; shared revenues of Outer Continental Shelf leasing, Louisiana lawsuit; removal of restraints on export of domestic crude oil and petroleum products; the coal slurry pipeline; the proposed dismantling of the Department of Energy; and the Clean Water Act. The material is arranged chronologically by meeting date.

SUBSERIES F: Cabinet Council on Human Resources (CCHR)

This subseries consists of material related to volunteer outreach to Vietnam veterans; food safety; improving economic incentives and competition in the health care system; Indian Health Care abortion services; kidney dialysis rate regulations; parental notification or consent in family planning; and federal employee health

benefits and family planning. The material is arranged chronologically by meeting date.

SUBSERIES G: Cabinet Council on Food and Agriculture (CCFA)

(0.1 l.ft. Box 56)

This subseries consists of material related to dairy and sugar price supports; commodity loan rates; commodity export financing, the tobacco program; United States-USSR Grain Agreement; international wheat reserve; agricultural land conversion; disposal of surplus cheese; and possible changes to Section 32 of the Agricultural Act of 1983. The material is arranged chronologically by meeting date.

SUBSERIES H: Cabinet Council on Legal Policy (CCLP)

This subseries consists of material relating to the creation of the Cabinet Council on Legal Affairs, its composition, and suggested legal subjects for the Council to review.

SERIES 05: THE PRESIDENT'S ECONOMIC RECOVERY PROGRAM

This series consists of material related to the President's economic recovery program, the initial combination of budget cuts and tax cuts designed to stimulate the US economy. The material is in rough chronological order.

Most of the material in this series pertains to budget reviews and appeals for specific agencies and programs. Reviews and appeals were conducted in the spring and fall of 1981 as new budget figures became available. Review was done by OMB, or by the Budget Review Board (a panel consisting of James Baker, David Stockman, and Edwin Meese, that approved all agency requests for spending increases). There is also material relating to the effort to persuade Congress to pass the Administration's proposed tax cuts, budget cuts, and defense spending increases.

SERIES 06: PRESIDENT'S ECONOMIC POLICY ADVISORY BOARD (PEPAB)

This series consists of material related to the establishment and initial running of the President's Economic Policy Advisory Board (PEPAB). President Reagan established PEPAB in Executive Order 12296, as a group of outstanding private citizens that would advise him on domestic and international economic issues. Per the Executive Order, Mr. Anderson was PEPAB Secretary during his time as Assistant for Policy Development. (He became a member of PEPAB after returning to private life in 1982.)

The first set of material in this series is in roughly alphabetical order by folder title. It consists of material relating to the creation of the Board; recruiting the members for the Board; establishing travel plans and dates for meetings; correspondence with the Board members and the public; and ordering of food for the meetings and commissions for the members. The second set of material is arranged in roughly chronological order, and pertains to meetings themselves. This material includes administrative materials such as seating charts and attendance lists, handwritten meeting notes, and in some cases, final typed meeting minutes.

SERIES 07: CORRESPONDENCE

This series consists of material related to support for the President and Mr. Anderson from the general public; protests against policies and statements of the Reagan Administration and Mr. Anderson from the general public; advice from the public on policy issues, especially economic matters; requests for appointments with Anderson; industry lobbyist views on economic issues; requests from Congressmen and Senators; unsolicited support for candidates for appointed positions; unsolicited requests for federal employment; personal congratulatory notes to Anderson; letters from Anderson's friends and acquaintances; and acknowledgement of meetings or conversations with Anderson. In many cases, a copy of the outgoing letter is filed with the incoming correspondence. Bulky correspondence or notable correspondents have been given separate folders. The material is arranged in alphabetical order and is subdivided by date of correspondence.

SERIES 08: APPOINTMENT BOOKS, 1981-1982

This series consists of two bound desk calendars containing Martin Anderson's appointments. The 1981 desk calendar also covers the last few days of December 1980. The 1982 desk calendar is blank after Mr. Anderson left his OPD position.

SERIES 09: TELEPHONE LOGS, 1980-1982

This series consists of daily logs of Martin Anderson's incoming telephone calls and messages regarding meetings, issues and upcoming events. There are often several pages for a single day. The series begins during Anderson's service at the President-Elect's transition office. It is arranged chronologically.

SERIES 10: INVITATIONS

This series consists of invitations for government, non-government and personal events. It is divided between invitations accepted and invitations regretted. It is arranged chronologically.

SERIES 11: PUBLICATIONS

This series consists of books and publications used by Anderson, or sent to him by other government entities, private industry, interest groups, and individuals. Some of the material was given to Anderson as part of the Correspondence series (Series VII), but was housed separately due to the bulky nature of the material. The first part of the series (box 91-98) contains material from non-government sources, arranged alphabetically by title. This is followed by publications from Congress and federal agencies, arranged alphabetically by publisher (box 98-104).

Last Modified Date

2024-07-12

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This series also includes material regarding President Reagan's trip to Ottawa, Canada for the Economic Summit of Industrialized Nations (G-7); Reagan's trip to the Cancun Summit on developing economies; visits by the President of Mexico and the Prime Minister of Australia; and Treasury Secretary Donald Regan's 1981 trip to China.

Material includes reports, briefing papers, letters and cards from members of the public, memos from other White House and administration officials, and news clippings. Some material dates from prior to the Reagan presidency, particularly the 1980-1981 transition.

The material is arranged alphabetically by folder title.

Box 1

	Status	Title
OPEN		Abortion (1)-(4)
OPEN		Acid Rain
OPEN		Accomplishments, Summary of Major: by Department/Agency, May 1981-August, 1981 (1)-(4)
OPEN		Adolescent Pregnancy
OPEN		Affirmative Action – Reynolds Testimony
OPEN		Agent Orange
OPEN		[Agricultural]
OPEN		Agricultural Commodities
OPEN		Agriculture Export Policy
OPEN		Air Traffic Controller's Strike (1)-(5)
OPEN		Alaska Pipeline (1)
Box 2		
	Status	Title
OPEN		Alaska Pipeline (2)-(5)
OPEN		Alcoholism
OPEN		American Council for Capital Formation Meeting, 10/06/1981
OPEN		Amtrak
OPEN		Antitrust
OPEN		Appointments, Federal – Status
OPEN		Army Corps of Engineers Section 404 Dredge Permits

Status	Title
OPEN	Australia – Prime Minister Malcolm Fraser, 06/30/1981 (1)(2)
OPEN	Auto and Truck
OPEN	[Auto Fuel Economy Program]
OPEN	Auto Imports (1)-(4)
Box 3	
Status	Title
OPEN	Auto Imports (5)
OPEN	Auto Industry General Information (1)-(5)
OPEN	Auto Industry News Clippings
OPEN	Auto Industry Task Force (1)-(3)
OPEN	A Issues (1)(2)
OPEN	[Balanced Budget]
OPEN	Banking
OPEN	Bankruptcy Reform Act
OPEN	Blacks (1)(2)
OPEN / DIGITIZED	[Blacks] – Hosea Williams
Box 4	
Status	Title
OPEN	Black Colleges/Universities (1)-(4)
OPEN	Black Lung
OPEN	Block Grants (1)-(3)
OPEN	[Boards and Commissions]
OPEN	Bradford Material [M.E. Bradford and the National Endowment for the Humanities]
OPEN	[Breastmilk]
OPEN	Broadcasting, Out-of-Band
OPEN	[Budget] (1)-(4)
OPEN	Budget Address 1982 (1)(2)
OPEN	Budget Cuts
OPEN	Budget – Foreign Aid
Box 5	
Status	Title

OPEN		Budget Briefing – General Purpose Forces
OPEN		Budget – Military (1)(2)
OPEN		[Budget Program, Fall]
OPEN		Budget Review – Midyear Briefing (1)(2)
OPEN		Budget Working Group
OPEN		Budget 1982 – Mid-Session Review of the 1982 Budget
OPEN		Butter Sales
OPEN		B Issues (1)(2)
OPEN		Cabinet Council Economic Affairs – Committee on Foreign Investments in the United States (1)-(3)
OPEN		Canada (1)(2)
OPEN		Canada – Prime Minister Trudeau, 07/10/1981
OPEN		Canada – Studies in Comparative Federalism: Canada
OPEN		Cancun Summit (1)(2)
Box 6		
	Status	Title
OPEN		Cancun Summit (3)-(9)
OPEN		
OPEN		Cancun Summit – Briefing Book (1)-(5)
OPEN		Cancun Summit – Briefing Book (1)-(5)
OPEN OPEN		Cancun Summit – Briefing Book (1)-(5) Cancun Summit – Opening Statement
OPEN OPEN OPEN		Cancun Summit – Briefing Book (1)-(5) Cancun Summit – Opening Statement Cancun Summit – Schedule
OPEN OPEN OPEN OPEN		Cancun Summit - Briefing Book (1)-(5) Cancun Summit - Opening Statement Cancun Summit - Schedule Caribbean Basin (1)(2) [Career Criminal Life Sentence Act]: S-1688/Senator Spector
OPEN OPEN OPEN OPEN		Cancun Summit - Briefing Book (1)-(5) Cancun Summit - Opening Statement Cancun Summit - Schedule Caribbean Basin (1)(2) [Career Criminal Life Sentence Act]: S-1688/Senator Spector (1)(2)
OPEN OPEN OPEN OPEN OPEN		Cancun Summit - Briefing Book (1)-(5) Cancun Summit - Opening Statement Cancun Summit - Schedule Caribbean Basin (1)(2) [Career Criminal Life Sentence Act]: S-1688/Senator Spector (1)(2) Casein Imports
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OPEN OPEN OPEN OPEN OPEN OPEN Box 7	Status	Cancun Summit - Briefing Book (1)-(5) Cancun Summit - Opening Statement Cancun Summit - Schedule Caribbean Basin (1)(2) [Career Criminal Life Sentence Act]: S-1688/Senator Spector (1)(2) Casein Imports Census Bureau Title
OPEN OPEN OPEN OPEN OPEN OPEN Box 7	Status	Cancun Summit - Briefing Book (1)-(5) Cancun Summit - Opening Statement Cancun Summit - Schedule Caribbean Basin (1)(2) [Career Criminal Life Sentence Act]: S-1688/Senator Spector (1)(2) Casein Imports Census Bureau Title [Chamber of Commerce] (1)-(3)
OPEN OPEN OPEN OPEN OPEN Box 7 OPEN OPEN	Status	Cancun Summit - Briefing Book (1)-(5) Cancun Summit - Opening Statement Cancun Summit - Schedule Caribbean Basin (1)(2) [Career Criminal Life Sentence Act]: S-1688/Senator Spector (1)(2) Casein Imports Census Bureau Title [Chamber of Commerce] (1)-(3) China, People's Republic - Asylum of Exchange Scholar China, People's Republic - Secretary Regan Trip,

Box 8

	Status	Title
OPEN		Civil Rights (1)(2)
OPEN		Clean Air Act (1)-(3)
OPEN		Clean Water Act
OPEN		[Coal Policy] (1)(2)
OPEN		Coal Severance Taxes (1)-(3)
OPEN		Coal Slurry Pipeline (1)(2)
OPEN		[Coal Slurry Pipeline – Eminent Domain] (1)(2)
OPEN		Coal Slurry Letters
OPEN		Coastal Development (1)(2)
OPEN		COLA
OPEN		Combined Federal Campaign
OPEN		Commission on Executive Exchange (empty) (see Executive Exchange folders in Box 14)
OPEN		Committee on the Challenges of Modern Society
OPEN		Commodity Futures Trading Commission
OPEN		Conference Board Colloquium
Box 9		
	Status	Title
OPEN		Congressional Budget Office Forecast Originals
OPEN		Conoco (1)(2)
OPEN		Cottage Industries
OPEN		Council of Economic Advisers (1)-(3)
OPEN		Council of Economic Advisers – Economic Report 02/12/1982 (1)-(7)
OPEN		Council on Environmental Quality
OPEN		Crime
OPEN		Cronkite Briefing Materials
OPEN		C Issues (1)-(5)
Box 10		
	Status	Title
OPEN		C Issues (6)(7)

	Status	Title
OPEN		Davis-Bacon
OPEN		Defense Budget, 1982 – Amendment and 1981 Supplemental (1)(2)
OPEN		Defense 1983 Fall Directors Review (1)-(3)
OPEN		Department of Defense Dependents' Schools
OPEN		Department of Education
OPEN		Department of Education Reorganization (1)-(4)
OPEN		Department of Energy Reorganization (1)(2)
OPEN		DIDC (Depository Institutions Deregulation Committee)
OPEN		District Heating and Cooling
OPEN		Domestic Safeguards, Report on (DOE)
OPEN		Draft Registration (1)
Box 11		
	Status	Title
OPEN		Draft Registration (2)-(3)
OPEN		Drug Abuse
OPEN		Drug Abuse Policy Adviser (1)-(4)
OPEN		Drug Smuggling
OPEN		Dry Bulk Trade Act H.R. 4519
OPEN		D Issues (1)-(3)
OPEN		Economy (1)-(4)
OPEN		Economic Audit
OPEN		Economic Development Administration
OPEN		Economic Outlook
OPEN		Economic Policy Coordinating Committee
Box 12	2	
	Status	Title
OPEN		Economic Policy Group
OPEN		Economic Recovery Package (1)-(7)
OPEN		Economic Recovery Plan Draft
OPEN		Economic Recovery Tax Act
OPEN		Education

9	Status	Title
OPEN		[Education] – Lloyd, Kent
OPEN		Egypt – President Mubarak, 02/03/1982
OPEN		[Embargoes – Case Study] (1)(2)
OPEN		Emergency Mobilization Preparedness Board (1)(2)
OPEN		Energy (1)-(3)
Box 13		
9	Status	Title
OPEN		Energy (4)-(13)
OPEN		[Energy Assistance – Low Income] (1)-(3)
OPEN		Enterprise America
OPEN		Enterprise Zones (1)-(3)
Box 14		
9	Status	Title
OPEN		Enterprise Zones (4)-(12)
OPEN		[Enterprise Zones]: Cabinet Council on Commerce and Trade, 09/16/1981
OPEN		Entitlement Programs
OPEN		Environment
OPEN		[Environment] – Lake Tahoe Basin and Executive Order 12247
OPEN		Executive Exchange Program
OPEN		Executive Secretaries
OPEN		Export - Import Bank
OPEN		E Issues (1)-(3)
OPEN		Family Planning (1)
Box 15		
9	Status	Title
OPEN		Family Planning (2)
OPEN		Farm Bill (1)-(3)
OPEN		Farm Income Protection Insurance Program Study
OPEN		Federal Communications Commission (FCC) (1)(2)
OPEN		Federal Home Loan Bank Board (FHLBB)

Status	Title
OPEN	Federal Payment of Legal Fees
OPEN	Federal Reserve Board (1)(2)
OPEN	[Federal Reserve Board]: Paul Volcker (1)-(7)
OPEN	Federal Role in Education (1)(2)
Box 16	
Status	Title
OPEN	Federal Role in Education (3)(4)
OPEN	Federalism (1)-(4)
OPEN	Federalism: [Governor's Meeting, 02/22/1982]
OPEN	Fiscal Policy Review
OPEN	Food Safety Policy
OPEN	Foundation for Education Act
OPEN	Foundation for the Poor
OPEN	France
OPEN	Fuel Use Act Exemptions
OPEN	F Issues (1)(2)
OPEN / DIGITIZED	Gas Pipeline, Europe-USSR
OPEN	Germany – Chancellor Schmidt – 05/20/1981 (1)(2)
OPEN	[Global Economic Environment]
OPEN	Global Negotiations
OPEN	Gold Coin
OPEN	Gold Commission (1)
Box 17	
Status	Title
OPEN	Gold Commission (2)(3)
OPEN	GOP Leadership Meeting, 06/16/1981
OPEN	GOP Leadership Meeting, 06/23/1981
OPEN	GOP Leadership Meeting, 09/30/1981
OPEN	GOP Leadership Meeting, 11/12/1981
OPEN	[Governors' Association]
OPEN	Grain Embargo
OPEN	Gramm-Latta (1)-(4)

Status	Title
OPEN	Grand Rapids – Prime Minister Trudeau/President Portillo – 09/17/1981-09/18/1981
OPEN	G Issues (1)(2)
OPEN	Health Policy
OPEN	High Unemployment [High-Employment Budget]
OPEN	Hoover Institution – Board of Overseers Reception – White House, 01/11/1982
OPEN	Hoover Institution – Correspondence During Reagan Administration (1)(2)
OPEN	Hoover Institution - White House Functions, 1981 Records
OPEN	Housing (1)(2)
OPEN	Housing Commission (1)(2)
Box 18	
Status	Title
OPEN	Housing Commission (3)-(6)
OPEN	[Housing – National Association of Home Builders Meeting, 09/22/1981] (1)-(3)
OPEN	[Housing – Performance Funding System] (1)-(10)
OPEN	HUD
OPEN	Hull Room, Cordell
OPEN	H Issues (1)
Box 19	
Status	Title
OPEN	H Issues (2)(3)
OPEN	Identification Card, National
OPEN / DIGITIZED	Illegal Aliens (1)
OPEN / DIGITIZED	Illegal Aliens (2)
OPEN	Immigrants – Illegal Aliens (1)(2)
OPEN	Immigration (1)-(4)
OPEN / DIGITIZED	Immigration and Refugee Policy, President's Task Force on (1)

Status	Title	
OPEN / DIGITIZED	Immigration and Refugee Policy, President's Task Force on (2)	
OPEN / DIGITIZED	Immigration and Refugee Policy, President's Task Force on (3)	
OPEN	Immigration and Refugee Policy, Select Committee on (1)- (5)	
Box 20		
Status	Title	
OPEN	Immigration Testimony	
OPEN	Indian Policy	
OPEN	Interest Rates Info	
OPEN	International Aviation	
OPEN	International Communications Agency	
OPEN	International Economic and Energy Weekly, 02/19/1981 and 03/05/1981	
OPEN	International Economic and Energy Weekly, 03/19/1981 and 04/02/1981	
OPEN	International Economic and Energy Weekly, 04/16/1981	
OPEN	International Economic and Energy Weekly, 04/23/1981 and 04/30/1981	
OPEN	International Economic and Energy Weekly, 05/07/1981 and 05/14/1981	
OPEN	International Economic and Energy Weekly, 05/21/1981 and 06/04/1981	
OPEN	International Economic and Energy Weekly, 06/11/1981 and 07/17/1981	
OPEN	International Economic and Energy Weekly, 11/06/1981 and 11/13/1981	
Box 21		
Status	Title	
OPEN	International Economic and Energy Weekly, 11/20/1981 and 11/27/1981	

11/27/1981

Status	Title
OPEN	International Economic and Energy Weekly, 12/04/1981 and 12/11/1981
OPEN	International Economic and Energy Weekly, 12/18/1981
OPEN	International Economic and Energy Weekly, 01/01/1982 and 01/08/1982
OPEN	International Economic and Energy Weekly, 01/15/1982
OPEN	International Economic and Energy Weekly, 01/22/1982 and 01/29/1982
OPEN	International Economic and Energy Weekly, 02/05/1982 and 02/12/1982
OPEN	International Economic and Energy Weekly, 02/19/1982
OPEN	International Institute for Applied Systems Analysis
OPEN	International Trade Policy (1)-(4)
Box 22	
Status	Title
OPEN	Interstate Commerce Commission (1)-(3)
OPEN	Issues Book (Briefing)
OPEN	l Issues (1)-(3)
OPEN	Issue Briefing Papers: Kevin/Doug (1)(2)
OPEN	Japan
OPEN	Japan – Foreign Minister Masayoshi Ito, 03/24/1981
OPEN	Japan – Prime Minister Suzuki, 05/06/1981-05/09/1981
OPEN	J Issues
OPEN	K Issues
OPEN	Labor Policy (1)-(4)
OPEN	Labor Regulations
Box 23	
Status	Title
OPEN	LANDSAT
OPEN	Law of the Sea (1)-(9)
OPEN	[Law of the Sea Treaty: Meeting with Ed Meese]
OPEN	Lawrence Kudlow Reports (1)(2)

	Status	Title
OPEN		Legal Service Corporation
OPEN		Legislation, Priority: 2nd Session of the 97th Congress
OPEN		Legislative Veto (1)(2)
OPEN		Louisiana Exposition (1984)
OPEN		L Issues
Box 24		
	Status	Title
OPEN		[Major Allies] (Notebook) (1)(2)
OPEN		Maritime Policy (1)-(8)
OPEN		McClendon/MCA Press Briefing, 09/11/1981
OPEN		Medal of Freedom Nominating Committee
OPEN		Medicaid
OPEN		Medicaid Waiver (Illinois) (1)-(3)
OPEN		Mexico
OPEN		Mexico – Countervailing Duty (1)-(3)
OPEN		[Mexico – Meeting 03/18/1981]
Box 25	6	
	Status	Title
OPEN		Mexico - President Portillo - 06/08/1981-06/09/1981 (1)-(3)
OPEN		Military Manpower: All Volunteer Force (1)-(3)
OPEN		Military Manpower Task Force (1)-(11)
Box 26	•	
	Status	Title
OPEN		Military Manpower Task Force (12)-(20)
OPEN		Mine Safety and Health Trends
OPEN		Minimum Wage
OPEN		Minority Business
OPEN		Monetary Policy
OPEN		Multifiber Arrangement (1)(2)
OPEN		M Issues (1)(2)
OPEN		NAACP Speech (1)(2)
OPEN		NASA

Box 27

Status	Title
OPEN	National Academy of Sciences
OPEN	National Debt Repayment
OPEN	National Institute of Education
OPEN	Native Hawaiians Study Commission
OPEN	Natural Gas [Policy and Deregulation] (1)-(7)
OPEN	Natural Gas Decision [Meeting], 02/22/1982 (1)-(3)
OPEN	Newspaper Clippings, Miscellaneous (1)-(3)
Box 28	
Status	Title
OPEN	Newsweek Conference, Reston, VA 03/08/1981 (1)(2)
OPEN	New York City
OPEN	New York City Loan Guarantee (1)(2)
OPEN	Northern Tier Pipeline (1)-(3)
OPEN	Nuclear Energy (1)(2)
OPEN	Nuclear Policy Statement
OPEN	[Nuclear Safety Oversight Committee – Final Report] (1)-(3)
OPEN	N Issues (1)-(3)
OPEN	Oil Decontrol (1)(2)
OPEN	Oil Emergency Preparedness Act
OPEN	Oil Exports
OPEN	Oil Information
Box 29	
Status	Title
OPEN	OEOB Historical Study (1)(2)
OPEN	Olympic Coins (1)-(4)
OPEN	Ottawa Summit – President's Trip to Canada – March 1981 (1)-(8)
OPEN	[Ottawa Summit – President's Trip to Canada – March 1981 – Social Security Agreement]
OPEN	Ottawa Summit Material (1)-(4)
Box 30	

	Status	Title
OPEN		Ottawa Summit Material (5)-(10)
OPEN		Ottawa Summit Meeting, 06/11/1981
OPEN		Ottawa Summit – Meeting with PM Trudeau, 07/10/1981 (1)- (3)
OPEN		Ottawa Summit Briefings, 07/16/1981-07/17/1981 (1)(2)
OPEN		[Ottawa Summit Trip Information and Maps] (1)-(3)
OPEN		O Issues
OPEN		Peanut Import Quotas
OPEN		Policy Planning (1)-(3)
Box 31		
	Status	Title
OPEN		Policy Planning (4)
OPEN		Polls (1)-(8)
OPEN		Postal Strike (1)(2)
OPEN		Poverty Institute
OPEN		Poverty Statistics (1)(2)
OPEN		[Preparation for President's News Conference, 11/10/1981] (1)(2)
OPEN		Presidents, Ex – Economic Plan, 1981 Briefings by Martin Anderson
OPEN		President's Economic Policy Advisory Board (PEPAB)
Box 32		
	Status	Title
OPEN		Presidential Directives, Disposition of
OPEN		Presidential Personnel
OPEN		Press Conference - 06/16/1981 (1)-(3)
OPEN		Press Conference, Presidential - 12/19/1981 (1)(2)
OPEN		Press Conference, Presidential – 01/19/1982
OPEN		Private Express Statutes (1)-(5)
OPEN		Private Sector Initiatives (1)(2)
OPEN		Pro-Competition Health Proposals

	Status	Title
OPEN		Pro-Competition Health Proposals: CC – Human Resources, 12/15/1981 (Health Policy) (1)(2)
OPEN		Productivity (1)-(4)
Box 33		
	Status	Title
OPEN		[Property Review Board]
OPEN		[Public Support for Joan Gubbins – White House Conference on Children and Youth] (1)(2)
OPEN		Puerto Rico (1)-(7)
OPEN		P Issues (1)-(4)
OPEN		Reconciliation Bill (1)(2)
OPEN		Task Force on Regulatory Relief (1)-(4)
Box 34		
	Status	Title
OPEN		Task Force on Regulatory Relief (5)-(15)
OPEN		Rent Control
OPEN		Richard Allen
OPEN		Rich Williamson Meetings (1)-(3)
OPEN		Right to Life Letter
OPEN		R Issues
Box 35		
	Status	Title
OPEN		Sale of Federal Property (1)-(6)
OPEN		Saudi Arabia
OPEN		Savings and Loan
OPEN		Scheduling Requests
OPEN		School Lunch Program
OPEN		Science Policy (1)(2)
OPEN		Selective Service Regulations (1)(2)Sexual Harassment
OPEN		Simon, Bill – Manuscript
OPEN		Small Business Administration (1)-(3)
Box 36		

St	atus	Title
OPEN		Small Business Administration (4)-(7)
OPEN		Social Issues
OPEN		Social Security (1)-(12)
Box 37		
St	atus	Title
OPEN		Social Security (13)-(20)
OPEN		Social Security Reform, National Commission on (1)(2)
OPEN		South Bronx
OPEN		Space/NASA
OPEN		Spending Control
OPEN		State of the Union Memos 1982 (1)(2)
Box 38		
St	atus	Title
OPEN		State of the Union Memos 1982 (3)-(5)
OPEN		Steel Industry
OPEN		Strategic Minerals (1)-(3)
OPEN		Strategic Petroleum Reserve (1)-(7)
OPEN		Strikes
OPEN		Sugar Imports
OPEN		Supply Side
OPEN		Supreme Court Appointment
OPEN		Synthetic Fuels Corporation (1)-(3)
OPEN		S Issues (1)-(3)
OPEN		Taxes (1)
Box 39		
St	atus	Title
OPEN		Taxes (2)-(5)
OPEN		Tax Exemptions – [Religious Schools] (1)-(3)
OPEN		Teamsters Union
OPEN		Telecommunications (1)-(9)
Box 40		
St	atus	Title

OPEN	Telecommunications (10)(11)
OPEN	Three Mile Island Cleanup
OPEN	Thrift Institutions (1)-(6)
OPEN	[Thrift Institutions]: Cabinet Council on Economic Affairs Meeting, 09/15/1981 (1)(2)
OPEN	[Thrift Institutions]: Cabinet Council on Economic Affairs Meeting, 09/17/1981
OPEN	[Thrift Institutions]: Cabinet Council on Economic Affairs Meeting, 09/22/1981
OPEN	[Thrift Institutions]: Cabinet Council on Economic Affairs Meeting, 10/01/1981
OPEN	Tobacco
OPEN	Tobacco Subsidy (1)(2)
OPEN	Trade Policy (1)
Box 41	
Stat	tus Title
OPEN	Trade Policy (2)
OPEN	Treasury Tax Testimony
OPEN OPEN	Treasury Tax Testimony Trucking Deregulation
OPEN	Trucking Deregulation
OPEN OPEN	Trucking Deregulation Tuition Tax Credits (1)-(5) [Tuition Tax Credits: Meeting with] Senator D'Amato,
OPEN OPEN OPEN	Trucking Deregulation Tuition Tax Credits (1)-(5) [Tuition Tax Credits: Meeting with] Senator D'Amato, 01/28/1982
OPEN OPEN OPEN OPEN	Trucking Deregulation Tuition Tax Credits (1)-(5) [Tuition Tax Credits: Meeting with] Senator D'Amato, 01/28/1982 T Issues (1)-(4)
OPEN OPEN OPEN OPEN OPEN	Trucking Deregulation Tuition Tax Credits (1)-(5) [Tuition Tax Credits: Meeting with] Senator D'Amato, 01/28/1982 T Issues (1)-(4) UDAG (Urban Development Action Grant) Evaluation (1)-(6)
OPEN OPEN OPEN OPEN OPEN Box 42	Trucking Deregulation Tuition Tax Credits (1)-(5) [Tuition Tax Credits: Meeting with] Senator D'Amato, 01/28/1982 T Issues (1)-(4) UDAG (Urban Development Action Grant) Evaluation (1)-(6)
OPEN OPEN OPEN OPEN Box 42 Stat	Trucking Deregulation Tuition Tax Credits (1)-(5) [Tuition Tax Credits: Meeting with] Senator D'Amato, 01/28/1982 T Issues (1)-(4) UDAG (Urban Development Action Grant) Evaluation (1)-(6) tus Title UDAG (Urban Development Action Grant) Evaluation (7)-
OPEN OPEN OPEN OPEN Box 42 Stat	Trucking Deregulation Tuition Tax Credits (1)-(5) [Tuition Tax Credits: Meeting with] Senator D'Amato, 01/28/1982 T Issues (1)-(4) UDAG (Urban Development Action Grant) Evaluation (1)-(6) tus Title UDAG (Urban Development Action Grant) Evaluation (7)- (10)
OPEN OPEN OPEN OPEN Box 42 Stat OPEN	Trucking Deregulation Tuition Tax Credits (1)-(5) [Tuition Tax Credits: Meeting with] Senator D'Amato, 01/28/1982 T Issues (1)-(4) UDAG (Urban Development Action Grant) Evaluation (1)-(6) tus tus UDAG (Urban Development Action Grant) Evaluation (7)- (10) Unitary Tax Issues
OPEN OPEN OPEN OPEN Box 42 Stat OPEN OPEN OPEN	Trucking Deregulation Tuition Tax Credits (1)-(5) [Tuition Tax Credits: Meeting with] Senator D'Amato, 01/28/1982 T Issues (1)-(4) UDAG (Urban Development Action Grant) Evaluation (1)-(6) tus Title UDAG (Urban Development Action Grant) Evaluation (7)- (10) Unitary Tax Issues Urban Affairs
OPEN OPEN OPEN OPEN Box 42 Stat OPEN OPEN OPEN OPEN	Trucking Deregulation Tuition Tax Credits (1)-(5) [Tuition Tax Credits: Meeting with] Senator D'Amato, 01/28/1982 T Issues (1)-(4) UDAG (Urban Development Action Grant) Evaluation (1)-(6) tus Title UDAG (Urban Development Action Grant) Evaluation (7)- (10) Unitary Tax Issues Urban Affairs Urban Enterprise Revitalization (1)(2)

Status

Title

Title

OPEN	U.S. Postal Service (1)-(3)
OPEN / DIGITIZED	USSR Policy
OPEN / DIGITIZED	USSR – Tech Issues
OPEN	U Issues
OPEN	Veterans Policy
OPEN	Violent Crime Task Force Report (1)(2)
OPEN	Volcker Meeting with President, 12/03/1981
OPEN	Volcker Meeting with President, 12/14/1981
OPEN	Volcker – Telephone Call – 02/03/1981
OPEN	Volcker – Meeting with President and Federal Reserve Nominee, 02/05/1982
OPEN	Volcker Meeting with President, 02/23/1982 Cancelled
Box 43	

Status

OPEN Volunteerism (1)(2) OPEN Voting Rights Act (1)-(4) OPEN V Issues (1)(2)OPEN Waste, Fraud, and Abuse (1)(2) [Watt, James] OPEN OPEN Weekly Money Charts Weekly Update for the President, 12/07/1981 OPEN Weekly Update for the President, 12/21/1981 OPEN Weekly Update for the President, 01/04/1982 OPEN OPEN Weekly Update for the President, 01/11/1982 (1)(2) Weekly Update for the President, 01/18/1982 OPEN Weekly Update for the President, 02/01/1982 (1)(2) OPEN OPEN Welfare (1)(2)

Box 44

Status	Title
OPEN	Welfare (3)(4)
OPEN	Westway Project (1)(2)
OPEN	White House Conference on Aging

Status	Title
OPEN	White House Operations
OPEN	Women's Economic Equity Act (1)(2)
OPEN	Women's Rights
OPEN	W Issues (1)(2)
OPEN	Youth
OPEN	Youth Unemployment (1)(2)
OPEN	Y Issues [Yugoslavia]
OPEN	Z Issues [ZIP Codes]
SERIES 02: OFFICE O	F POLICY DEVELOPMENT

Subseries A. Office of Policy Development: Staff Memos and Meetings

This subseries consists of material related to the issues, meetings and correspondence of individual staff members of the Office of Policy Development. Material reflects subject or areas of expertise for each staff member. Topics include: the federal budget, including the issue of balancing the budget; federalism; the Law of the Sea, the draft and the all-volunteer military force; Social Security; social issues such as abortion and school prayer; the White House Conference on Aging; energy; the environment; civil rights; renewal of the Voting Rights Act; minority recruitment; minority business opportunities; welfare reform; housing industry and public housing; tuition tax credits; enterprise zones; tax and revenue policies; advice on candidates for Reagan Administration positions; imports and exports; promoting United States business; investment policies; agricultural policies; New York City issues; drug abuse policy; and legal issues. Administrative matters such as progress reports, and expense and meeting reports, are also included within this material. The material is arranged alphabetically by staff member.

Box 44, cont.		
S	tatus	Title
OPEN		Doug Bandow (1)-(4)
Box 45		
S	tatus	Title
S OPEN	tatus	Title Doug Bandow (5)-(7)
-	tatus	
OPEN	tatus	Doug Bandow (5)-(7)

	Status	Title
OPEN		Mel Bradley (1)(2)
OPEN		Bob Carleson (1)(2)
OPEN		Ann [Shannon] Fairbanks (1)-(4)
OPEN		[Peter Ferrara]
OPEN		Ron Frankum
OPEN		Ed Gray (1)(2)
Box 46		
	Status	Title
OPEN		Ed Gray (3)
OPEN		Barbara Honegger
OPEN		Kevin Hopkins (1)-(3)
OPEN		Dennis Kass
OPEN		Burleigh Leonard (1)(2)
OPEN		John McClaughry (1)-(5)
OPEN		Jim Pinkerton
OPEN		Churchill Robison
OPEN		Dan J. Smith
OPEN		Carlton E. Turner
OPEN		Michael M. Uhlmann
OPEN		Office of Policy Development Staff Meetings [February] 1981

Subseries B: Office of Policy Development Administrative Material

This subseries consists of material related to the administrative functioning of the Office of Policy Development. This includes material on acquiring equipment and audiovisual material; the budget for the Office of Policy Development; contributing to the Combined Federal Campaign; creating form letters for the Office of Correspondence to use in responding to letter from the public to Mr. Anderson; an administrative manual for the White House; guidance on ethical issues; renovations of the OPD offices; and vacations for staff members.

Box 46, cont.

Status

Title

OPEN	[Office of Policy Development – Acquisitions Regulations]
OPEN	Office of Policy Development - Autopen for Martin Anderson
OPEN	[Office of Policy Development – Budget Hearing for Fiscal Year 1982 OPD Budget] (1)
Box 47	
Status	Title
OPEN	[Office of Policy Development – Budget Hearing for Fiscal Year 1982 OPD Budget] (2)
OPEN	Office of Policy Development – Budget/1982 (1)(2)
OPEN	Office of Policy Development – Combined Federal Campaign
OPEN	[Office of Policy Development] – Form Letters from Martin Anderson, 1981, Policy Development (1)(2)
OPEN	[Office of Policy Development – Interim Edition of the White House Administrative Manual]
OPEN	[Office of Policy Development – Martin Anderson – Personnel Forms] (1)-(4)
OPEN	[Office of Policy Development – Martin Anderson – Fielding Material on the Personal Data Statement and Conflict of Interest] (1)-(4)
OPEN	[Office of Policy Development] Reagan Transition Form Letters
OPEN	Office of Policy Development Renovations, 1981-1982
OPEN	[Office of Policy Development – Standards of Conduct Memo for White House Staff]
OPEN	[Office of Policy Development] Vacation Schedules – OPD Staff 1981

SERIES 03: WHITE HOUSE STAFFING MEMORANDUMS

This series consists of material related to issues needing input, comments or editing from Mr. Anderson or the OPD staff. During Anderson's time at OPD, White House Staff Memoranda were usually sent by Richard Darman in his staff secretary role, or by Craig Fuller, Director of Cabinet Affairs. Staff members were sent material on various issues for action or information. Issues covered in this series include proposed Executive Orders on the regulatory process; response to environmental damage; creating task forces; the Generalized System of Preferences for trade; termination of the Council on Wage and Price Stability: the Synfuels Corporation: the Atlanta child murders: dairy price supports: Law of the Sea negotiations; radioactive waste material; federalism issues; trade issues; Summary of Major Accomplishments; Federal Summer Employment Program; Social Security; veteran's benefits; the Strategic Petroleum Reserve; prison policy; block grants; the President's FY 1982 budget and the Reconciliation Bill; national energy policy; Cuban and Haitian entrants, including the Mariel Cuban refugees; the Task Force on Aircraft Crew Complement; White House contacts with the NAACP; the OMB Mid-Session Review of the federal budget; unemployment; North American trade agreements report; the Voting Rights Act; the Freedom of Information Act legislative package; the 1981 year-end report; child meal nutritional guidelines; tax exemptions for private institutions; the 1982 Economic Report; and deregulation of natural gas. Also included are requests for input regarding proclamations, international agreements, various bills, and Civil Aviation Bureau decisions. The material is arranged chronologically by folder title.

Box 47, cont.

Status	Title
OPEN	Staffing Memorandums January 1981
OPEN	Staffing Memorandums February 1981 (1)-(3)
Box 48	
Status	Title
OPEN	Staffing Memorandums February 1981 (4)
OPEN	Staffing Memorandums March 1981 (1)(2)
OPEN	Staffing Memorandums April 1981
OPEN	Staffing Memorandums May 1981 (1)-(5)
OPEN	Staffing Memorandums June 1981 (1)(2)
OPEN	Staffing Memorandums July 1981(1)-(9)
Box 49	
Status	Title
OPEN	Staffing Memorandums August 1981 (1)(2)
OPEN	Staffing Memorandums September 1981
OPEN	Staffing Memorandums October 1981
OPEN	Staffing Memorandums November 1981 (1)(2)

Status	Title
OPEN	Staffing Memorandums December 1981 (1)-(4)
OPEN	Staffing Memorandums January 1982 (1)(2)
OPEN	Staffing Memorandums February 1982 (1)(2)
SERIES 04: MEETINGS	

This series contains material relating to the Cabinet and Cabinet Councils. A file on a meeting may include an agenda, one or more issue background papers, OPD staff memos to Anderson, a list of attendees, a set of meeting minutes, or notes taken at the meeting. Additional material can be found in other Reagan Library collections, such as the WHORM Subject File categories FG010-01 (Cabinet) and FG010-02 (Cabinet Councils). Some folders pertain to meetings that were canceled or postponed.

SUBSERIES A: Cabinet Meetings

This subseries pertains to Cabinet meetings during Anderson's time on the White House staff. Topics include the timetable and decision deadlines for the President's Economic Recovery Plan; regulatory relief actions; strategic petroleum reserves; synthetic fuels; the grain embargo; personnel placement; the 1981 Farm Bill; legislative veto; the tax program; the Clean Air Act; waste and fraud; debt collection; budget planning for 1983 and 1984; travel by government officials; federal labor relations; PACE consent decree and the Office of Personnel Management; and the President's Private Sector Survey on Cost Control. In some cases the folders contain only an agenda and list of attendees. There are also Cabinet meeting staffing memoranda in Series III of this collection. The material is arranged chronologically by meeting date.

Box 49, cont.

	Status		Title
OPEN		Cabinet Meeting 01/21/198	1 am
OPEN		Cabinet Meeting 01/23/198	1 am
OPEN		Cabinet Meeting 02/10/198	1
OPEN		Cabinet Meeting 03/13/198	1 (1)-(4)
OPEN		[Cabinet Meeting 05/14/198	31]

Status	Title			
OPEN	[Cabinet Meeting 06/23/1981 – Briefing on President's Tax Program] (1)			
Box 50				
Status	Title			
OPEN	[Cabinet Meeting 06/23/1981 – Briefing on President's Tax Program] (2)(3)			
OPEN	Cabinet Meeting 08/04/1981 (1)-(3)			
OPEN	Cabinet Meeting 09/10/1981 Working Lunch			
OPEN	Cabinet Meeting 11/19/1981 1:30pm (EJG Attended)			
OPEN	Cabinet Meeting 01/12/1982 2:00pm			
OPEN	Cabinet Meeting 02/25/1982 4:30pm			
SUBSERIES B: Cabinet Councils, General				

This subseries consists of material relating to the Cabinet Council system. Material covers the establishment of the councils, including the assigning of OPD staff as Cabinet Council executive secretaries; members of the Councils; chairpersons of the Councils; setting up meetings and agendas; and a Congressional request for Cabinet Council material pertaining to the Environmental Protection Agency.

Box 50, cont.				
Status	Title			
OPEN	Cabinet Council [Information]			
OPEN	[Cabinet Councils - Working Groups] (1)-(3)			
SUBSERIES C: Cabinet Council on Economic Affairs (CCEA)				

This subseries consists of material relating to the state of the US economy; the savings and loan industry; Lesser Developed Countries (LDC) debt and energy development; assessment of Multilateral Development Banks; cost-of-living adjustments and entitlements; youth differential minimum wage; targeted jobs tax credit; financing and withdrawal policy for the strategic petroleum reserve; restructuring the Northeast Rail Service; the IRS role in federal debt collection; domestic monetary policy; status of the FY 1981 and FY 1982 budgets; the savings rate; regulatory relief program; economic and financial market updates; the 1981 tax bill (Economic Recovery Tax Act); the Davis-Bacon Act; amendments to the Longshoremen's and Harbor Workers' Compensation Act; the Mineral Lands Leasing Act of 1920; Canadian foreign investment policy; pension policy; Federal credit policy; the farm economy; the consumer price index; tax treatment of the Federal National Mortgage Association (FNMA – "Fannie Mae"); financial institution reforms; the United States balance of payments; the housing and construction industry; economic and wage impact of the defense buildup; transportation user fees; employment and training policy; tax expenditure policy; reauthorization of the Commodity Futures Trading Commission; the Poland debt situation; accelerated cost recovery system for business assets; exchange rate market intervention; economic statistics; international investment policy; Kuwait Petroleum Corporation's investment in Santa Fe International Corporation; the 1981 Economic Summit in Ottawa; and preparation for the Cancun 1981 economic summit. The material is arranged chronologically by meeting date.

Box 50, cont.

Status	Title			
OPEN	Cabinet Council on Economic Affairs			
OPEN	Cabinet Council on Economic Affairs Meeting 03/06/1981			
OPEN	Cabinet Council on Economic Affairs Meeting 03/09/1981			
OPEN	Cabinet Council on Economic Affairs Meeting 03/20/1981			
OPEN	Cabinet Council on Economic Affairs Meeting 03/23/1981			
OPEN	Cabinet Council on Economic Affairs Meeting 03/26/1981 (1)-(4)			
OPEN	Cabinet Council on Economic Affairs Meeting 03/31/1981			
OPEN	Cabinet Council on Economic Affairs Meeting 04/07/1981			
OPEN	Cabinet Council on Economic Affairs Meeting 04/09/1981 1:00pm			
Box 51				
Status	Title			
OPEN	Cabinet Council on Economic Affairs Meeting 04/16/1981 8:45am Roosevelt Room			
OPEN	Cabinet Council on Economic Affairs Meeting 04/24/1981 8:45am Roosevelt Room			

S	tatus	Title
OPEN		[Cabinet Council on Economic Affairs Meeting 04/28/1981 8:45am Roosevelt Room]
OPEN		Cabinet Council on Economic Affairs Meeting 04/30/1981 8:45am Roosevelt Room
OPEN		[Cabinet Council on Economic Affairs Meeting 05/05/1981]
OPEN		Cabinet Council on Economic Affairs Meeting 05/07/1981 8:45am Roosevelt Room
OPEN		Cabinet Council on Economic Affairs Meeting 05/12/1981 2:00pm Roosevelt Room
OPEN		[Cabinet Council on Economic Affairs Meeting 05/14/1981]
OPEN		Cabinet Council on Economic Affairs Meeting 05/22/1981 8:45am Roosevelt Room
OPEN		Cabinet Council on Economic Affairs Meeting 05/26/1981
OPEN		Cabinet Council on Economic Affairs Meeting 05/28/1981- 05/29/1981 8:45am Roosevelt Room
OPEN		Cabinet Council on Economic Affairs Meeting 06/02/1981 2:00pm Roosevelt Room
OPEN		Cabinet Council on Economic Affairs Meeting 06/04/1981 8:45am Roosevelt Room
OPEN		Cabinet Council on Economic Affairs Meeting 06/10/1981 8:45am Roosevelt Room
OPEN		Cabinet Council on Economic Affairs Meeting 06/16/1981 10:00am Roosevelt Room
OPEN		Cabinet Council on Economic Affairs Meeting 06/18/1981 8:45am Roosevelt Room
OPEN		Cabinet Council on Economic Affairs Meeting 06/23/1981 8:45am Roosevelt Room
OPEN		Cabinet Council on Economic Affairs Meeting 06/25/1981 8:45am Roosevelt Room
OPEN		Cabinet Council on Economic Affairs Meeting 06/30/1981 8:45am Roosevelt Room
OPEN		Cabinet Council on Economic Affairs Meeting 07/07/1981 8:45am Roosevelt Room
Status	Title	
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OPEN	Cabinet Council on Economic Affairs Meeting 07/09/1981 8:45am Roosevelt Room	
OPEN	Cabinet Council on Economic Affairs Meeting 07/14/1981 8:45am Roosevelt Room	
OPEN	Cabinet Council on Economic Affairs Meeting 07/16/1981 8:45am Roosevelt Room (1)(2)	
OPEN	[Cabinet Council on Economic Affairs Meeting 07/23/1981]	
OPEN	Cabinet Council on Economic Affairs Meeting 07/28/1981 8:45am Roosevelt Room	
OPEN	Cabinet Council on Economic Affairs Meeting 07/29/1981 8:45am	
OPEN	[Cabinet Council on Economic Affairs Meeting 07/31/1981]	
Box 52		
Status	Title	
OPEN	Cabinet Council on Economic Affairs Meeting 08/04/1981 8:45am Roosevelt Room	
OPEN	Cabinet Council on Economic Affairs Meeting 08/06/1981 8:45am Roosevelt Room (1)(2)	
OPEN	Cabinet Council on Economic Affairs Meeting 09/08/1981 8:45am Roosevelt Room (1)(2)	
OPEN	Cabinet Council on Economic Affairs Meeting 09/10/1981 8:45am Roosevelt Room	
OPEN	[Cabinet Council on Economic Affairs Meeting 09/15/1981 8:45am Roosevelt Room]	
OPEN	[Cabinet Council on Economic Affairs Meeting 09/17/1981 8:45am Roosevelt Room]	
OPEN	Cabinet Council on Economic Affairs Meeting 09/18/1981 (1)(2)	
OPEN	Cabinet Council on Economic Affairs Meeting 09/22/1981 8:45am Roosevelt Room (1)(2)	
OPEN	Cabinet Council on Economic Affairs Meeting 09/23/1981 8:45am Roosevelt Room	
OPEN	Cabinet Council on Economic Affairs Meeting 09/24/1981 8:45am Roosevelt Room	

Status	Title
OPEN	[Cabinet Council on Economic Affairs Meeting 10/01/1981 8:45am Roosevelt Room]
OPEN	[Cabinet Council on Economic Affairs Meeting 10/01/1981 3:00pm Cabinet Room]
OPEN	Cabinet Council on Economic Affairs Meeting 10/08/1981 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 10/13/1981 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 10/15/1981 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 10/20/1981 11:00am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 10/26/1981 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 10/30/1981 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 11/03/1981 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 11/05/1981 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 11/10/1981 8:45am
OPEN	Cabinet Council on Economic Affairs Meeting 11/12/1981 8:45am Roosevelt Room
OPEN	[Cabinet Council on Economic Affairs Meeting 11/24/1981 8:45am Roosevelt Room]
OPEN	[Cabinet Council on Economic Affairs Meeting 11/25/1981 8:45am Roosevelt Room]
OPEN	Cabinet Council on Economic Affairs Meeting 11/30/1981 8:45am Roosevelt Room
Box 53	
Status	Title
OPEN	Cabinet Council on Economic Affairs Meeting 12/04/1981 8:45am Roosevelt Room

Status	Title
OPEN	Cabinet Council on Economic Affairs Meeting 12/08/1981 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 12/10/1981 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 12/17/1981 8:45am Roosevelt Room
OPEN	[Cabinet Council on Economic Affairs Meeting 12/18/1981]
OPEN	[Cabinet Council on Economic Affairs Meeting 12/21/1981]
OPEN	[Cabinet Council on Economic Affairs Meeting 12/22/1981]
OPEN	Cabinet Council on Economic Affairs Meeting 01/07/1982 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 01/08/1982 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 01/14/1982 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 01/19/1982 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 01/21/1982 8:45am Roosevelt Room
OPEN	[Cabinet Council on Economic Affairs Meeting 01/28/1982 3:00pm The Cabinet Room]
OPEN	Cabinet Council on Economic Affairs Meeting 01/29/1982 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 02/02/1982 8:45am Roosevelt Room
OPEN	[Cabinet Council on Economic Affairs Meeting 02/05/1982]
OPEN	Cabinet Council on Economic Affairs Meeting 02/08/1982 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 02/11/1982 8:45am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 02/11/1982 11:00am Roosevelt Room
OPEN	Cabinet Council on Economic Affairs Meeting 02/23/1982 8:45am Roosevelt Room

SUBSERIES D: Cabinet Council on Commerce and Trade (CCCT)

This subseries consists of material related to preparations for the Ottawa 1981 Economic Summit; trade relations with Mexico and Canada; the United States postal service and electronic mail; LANDSAT usage; foreign government intervention in high technology industries; East-West trade policy and export controls; enterprise zones; coal export policy; non-rubber footwear trade restrictions; the steel industry; telecommunications policy; Urban Development Action Grants (UDAG); Japanese trade barriers; the auto industry; the Export-Import Bank (Eximbank); the United States nuclear power industry; and the state of small business. The material is arranged chronologically by meeting date.

Box 53, cont.

Status	Title
OPEN	Cabinet Council on Commerce and Trade Meeting 03/19/1981
OPEN	[Cabinet Council on Commerce and Trade Meeting Minutes 03/31/1981]
OPEN	Cabinet Council on Commerce and Trade Meeting 04/02/1981 3:00 p.m.
OPEN	Cabinet Council on Commerce and Trade Meeting 04/15/1981 8:45 a.m. Roosevelt Room
OPEN	Cabinet Council on Commerce and Trade Meeting 05/06/1981 8:45 a.m. Roosevelt Room
OPEN	Cabinet Council on Commerce and Trade Meeting 05/20/1981 10:00 a.m. Cabinet Room
OPEN	Cabinet Council on Commerce and Trade Meeting 05/29/1981 10:30 a.m. Cabinet Room
OPEN	Cabinet Council on Commerce and Trade Meeting 06/12/1981 9:30 a.m. Cabinet Room
OPEN	Cabinet Council on Commerce and Trade Meeting 06/23/1981 2:00 p.m. Cabinet Room (1)(2)
OPEN	[Cabinet Council on Commerce and Trade Meeting Minutes 06/24/1981 2:00 p.m. Roosevelt Room]

Status	Title
OPEN	Cabinet Council on Commerce and Trade Meeting 07/15/1981 8:45 a.m. Roosevelt Room
OPEN	Cabinet Council on Commerce and Trade Meeting 07/15/1981 12:45 p.m.
Box 54	
Status	Title
OPEN	Cabinet Council on Commerce and Trade Meeting 07/28/1981 2:00 p.m. (1)(2)
OPEN	Cabinet Council on Commerce and Trade Meeting 08/12/1981 8:45 a.m. Roosevelt Room
OPEN	[Cabinet Council on Commerce and Trade Meeting Minutes 09/16/1981]
OPEN	[Cabinet Council on Commerce and Trade Meeting Minutes 09/29/1981]
OPEN	[Cabinet Council on Commerce and Trade Meeting Minutes 10/07/1981]
OPEN	Cabinet Council on Commerce and Trade Meeting 11/03/1981 2:30 p.m. Cabinet Room
OPEN	Cabinet Council on Commerce and Trade Meeting 11/04/1981 8:45 a.m. Roosevelt Room [Cancelled]
OPEN	Cabinet Council on Commerce and Trade Meeting 11/13/1981 11:00-12:30 Roosevelt Room
OPEN	Cabinet Council on Commerce and Trade Meeting 11/18/1981 – Enterprise Zones
OPEN	Cabinet Council on Commerce and Trade Meeting 12/02/1981 8:45 a.m. Roosevelt Room
OPEN	Cabinet Council on Commerce and Trade Meeting 12/09/1981 8:45 a.m. Roosevelt Room (1)(2)
OPEN	Cabinet Council on Commerce and Trade Meeting 12/16/1981 8:45 a.m. RooseveltRoom (1)(2)
OPEN	Cabinet Council on Commerce and Trade Meeting 12/18/1981 12:00 Cabinet Room
OPEN	Cabinet Council on Commerce and Trade Meeting 12/22/1981 4:00 pm Cabinet Room

Status	Title
OPEN	Cabinet Council on Commerce and Trade Meeting 01/08/1982 1:00 pm Cabinet Room (1)(2)
OPEN	Cabinet Council on Commerce and Trade Meeting 02/03/1982 8:45 a.m. Roosevelt Room (1)(2)
OPEN	Cabinet Council on Commerce and Trade Meeting 02/10/1982 8:45 a.m. Roosevelt Room
CURCERIEC E. Cabina	t Council on Natural Resources and the Environment

SUBSERIES E: Cabinet Council on Natural Resources and the Environment (CCNRE)

This subseries consists of material related to leases for oil exploration on Outer Continental Shelf off California; automobile emission standards by states; Clean Air Act Amendments strategy; repeal of the Fuel Use Act; natural gas decontrol; water policy; strategic minerals policy; standby petroleum price control and allocation authority; nuclear power; advance billing for customers of the Alaskan Natural Gas Transportation System; coastal barrier islands; shared revenues of Outer Continental Shelf leasing, Louisiana lawsuit; removal of restraints on export of domestic crude oil and petroleum products; the coal slurry pipeline; the proposed dismantling of the Department of Energy; and the Clean Water Act. The material is arranged chronologically by meeting date.

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Box 54, cont.	
Status	Title
OPEN	Cabinet Council on Natural Resources and the Environment Meeting 03/13/1981 2:00pm
OPEN	Cabinet Council on Natural Resources and the Environment Meeting 04/02/1981 10:00 a.m. Cabinet Room (1)
Box 55	
Status	Title
OPEN	Cabinet Council on Natural Resources and Environment Meeting 04/02/1981 10:00 a.m. Cabinet Room (2)
OPEN	Cabinet Council on Natural Resources and Environment Meeting 04/22/1981 4:30 p.m. Roosevelt Room (1)(2)

Status	Title
OPEN	Cabinet Council on Natural Resources and Environment Meeting 05/13/1981 4:30 pm Roosevelt Room
OPEN	Cabinet Council on Natural Resources and Environment Meeting 05/28/1981 1:30 p.m. Roosevelt Room
OPEN	Cabinet Council on Natural Resources and Environment Meeting 06/08/1981
OPEN	Cabinet Council on Natural Resources and Environment Meeting 06/10/1981 4:30 p.m. Roosevelt Room
OPEN	[Cabinet Council on Natural Resources and Environment Meeting 06/16/1981 4:30pm]
OPEN	Cabinet Council on Natural Resources and Environment Meeting 06/19/1981 3:00 p.m. Roosevelt Room
OPEN	[Cabinet Council on Natural Resources and Environment Meeting 06/24/1981]
OPEN	Cabinet Council on Natural Resources and Environment Meeting 07/01/1981 1:00 p.m. Roosevelt Room
OPEN	[Cabinet Council on Natural Resources and Environment Meeting Minutes 07/08/1981]
OPEN	Cabinet Council on Natural Resources and Environment Meeting 07/15/1981 4:30 p.m. Roosevelt Room
OPEN	Cabinet Council on Natural Resources and Environment Meeting 07/22/1981 10:45 a.m. Cabinet Room
OPEN	Cabinet Council on Natural Resources and Environment Meeting 07/30/1981
OPEN	[Cabinet Council on Natural Resources and Environment Meeting 08/05/1981 1:30 p.m. Cabinet Room]
OPEN	Cabinet Council on Natural Resources and Environment Meeting 09/03/1981 4:00 p.m. Roosevelt Room
OPEN	[Cabinet Council on Natural Resources and Environment Meeting 09/23/1981 (Not Held)] (1)(2)
OPEN	Cabinet Council on Natural Resources and Environment Meeting 10/06/1981 2:00 p.m. Cabinet Room
OPEN	[Cabinet Council on Natural Resources and Environment Meeting 10/08/1981 1:30 p.m. Cabinet Room]

Status	Title
OPEN	Cabinet Council on Natural Resources and Environment Meeting 10/20/1981 4:00 p.m. Roosevelt Room
OPEN	Cabinet Council on Natural Resources and Environment Meeting 11/05/1981 4:00 p.m. Roosevelt Room
OPEN	Cabinet Council on Natural Resources and Environment Meeting 11/12/1981 1:30 p.m. (1)(2)
OPEN	Cabinet Council on Natural Resources and Environment Meeting 12/08/19813:00 p.m. Roosevelt Room (1)(2)
Box 56	
Status	
	Title
OPEN	Title Cabinet Council on Natural Resources and Environment Meeting 12/15/1981 3:30 p.m. Cabinet Room
	Cabinet Council on Natural Resources and Environment
OPEN	Cabinet Council on Natural Resources and Environment Meeting 12/15/1981 3:30 p.m. Cabinet Room Cabinet Council on Natural Resources and Environment

SUBSERIES F: Cabinet Council on Human Resources (CCHR)

This subseries consists of material related to volunteer outreach to Vietnam veterans; food safety; improving economic incentives and competition in the health care system; Indian Health Care abortion services; kidney dialysis rate regulations; parental notification or consent in family planning; and federal employee health benefits and family planning. The material is arranged chronologically by meeting date.

Box 56, cont.	
Status	Title
OPEN	Cabinet Council on Human Resources [03/16/1981 Meeting]
OPEN	Cabinet Council on Human Resources Meeting 06/09/1981 2:45 p.m. Indian Treaty
OPEN	RoomCabinet Council on Human Resources Meeting 11/10/1981 (1)-(3)
OPEN	Cabinet Council on Human Resources Meeting 12/09/1981 3:00 p.m. Roosevelt Room

Status	Title
OPEN	Cabinet Council on Human Resources Meeting 01/15/1982 10:00 a.m. Cabinet Room
OPEN	Cabinet Council on Human Resources Meeting 01/21/1982 4:00 p.m. Roosevelt Room
OPEN	Cabinet Council on Human Resources Meeting 01/29/1982 3:00 p.m. Roosevelt Room (1)(2)Cabinet Council on Human Resources Meeting 02/24/1982 4:45 p.m. Roosevelt Room

SUBSERIES G: Cabinet Council on Food and Agriculture (CCFA)

(0.1 l.ft. Box 56)

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This subseries consists of material related to dairy and sugar price supports; commodity loan rates; commodity export financing, the tobacco program; United States-USSR Grain Agreement; international wheat reserve; agricultural land conversion; disposal of surplus cheese; and possible changes to Section 32 of the Agricultural Act of 1983. The material is arranged chronologically by meeting date.

Box 56, cont.	
Status	Title
OPEN	Cabinet Council on Food and Agriculture
OPEN	[Cabinet Council on Food and Agriculture Meeting 03/16/1981]
OPEN	[Cabinet Council on Food and Agriculture Meeting 05/05/1981 4:30 p.m. Roosevelt Room]
OPEN	Cabinet Council on Food and Agriculture Meeting 05/20/1981 11:30 a.m. Roosevelt Room
OPEN	Cabinet Council on Food and Agriculture Meeting 09/10/1981 4:00 p.m. Roosevelt Room
OPEN	Cabinet Council on Food and Agriculture Meeting 11/13/1981 3:00 p.m. Roosevelt Room
OPEN	Cabinet Council on Food and Agriculture Meeting 12/22/1981 3:00 p.m. Roosevelt Room
OPEN	Cabinet Council on Food and Agriculture Meeting 12/30/1981 9:00 a.m. Roosevelt Room (1)-(3)

Status	Title
OPEN	Cabinet Council on Food and Agriculture Meeting 02/19/1982 3:00 p.m. Roosevelt Room
OPEN	Cabinet Council on Food and Agriculture Meeting 02/23/1982 2:30 p.m. Cabinet Room

SUBSERIES H: Cabinet Council on Legal Policy (CCLP)

This subseries consists of material relating to the creation of the Cabinet Council on Legal Affairs, its composition, and suggested legal subjects for the Council to review.

Box 56, cont.

Stat	us Title
OPEN	Cabinet Council on Legal Policy [Legal Policy - Creation of]
SERIES 05: THE PRESIDENT'S ECONOMIC RECOVERY PROGRAM	

This series consists of material related to the President's economic recovery program, the initial combination of budget cuts and tax cuts designed to stimulate the US economy. The material is in rough chronological order.

Most of the material in this series pertains to budget reviews and appeals for specific agencies and programs. Reviews and appeals were conducted in the spring and fall of 1981 as new budget figures became available. Review was done by OMB, or by the Budget Review Board (a panel consisting of James Baker, David Stockman, and Edwin Meese, that approved all agency requests for spending increases). There is also material relating to the effort to persuade Congress to pass the Administration's proposed tax cuts, budget cuts, and defense spending increases.

Box 56, cont.		
Status	Title	
OPEN	[Agency-by Agency Budget Review, February 1981] (1)-(3)	
Box 57		
Status	Title	
OPEN	[Agency-by Agency Budget Review, February 1981] (4)(5)	
OPEN	[Budget Overview, January 1981] (1)(2)	
OPEN	Economic Program Working Group, 02/12/1981 10:00 a.m. Cabinet Room (1)-(3)	

Status	Title
OPEN	Tax Proposals [Economic Program Working Group] 02/13/1981
OPEN	Economic Program Working Group 02/13/1981 9:30 a.m. (1)-(4)
OPEN	Entitlement Program Savings [October 1981] (1)-(3)
OPEN	Final Draft of Budget Reform Plan [02/16/1981] (1)-(3)
Box 58	
Status	Title
OPEN	Final Draft of Budget Reform Plan [02/16/1981] (4)-(6)
OPEN	[Schedule and Plans for Debt Ceiling, Budget Revisions, and Reductions at Beginning of Administration] (Binder) (1)-(3)
OPEN	[Mid-Session Budget Plan: Revisions and Budget Deficit] (1)(2)
OPEN	[Mid-Session Budget Supporting Table No. 2, 07/27/1981] (1)(2)
OPEN	[September (1981) Offensive on Budget]
OPEN	Budget Working Group Meeting #1 (01/27/1981) – Education
OPEN	Budget Working Group Meeting #2 (01/28/1981) - Energy
OPEN	BWG (Budget Working Group) #3 – Health and Human Services
OPEN	Budget Working Group Meeting #5 – Commerce, ExIm (01/29/1981 p.m.)
OPEN	Budget Working Group Meeting #5 – Arts, Humanities (01/30/1981 9:00 a.m.)
OPEN	Budget Working Group Meeting #6 (Formerly #3) – Foreign Aid Retrenchment 01/30/1981 3:00pm-5:00pm
OPEN	Budget Working Group Meeting #8 [#7] – Housing & Urban Development 01/31/1981 9:00 a.m.
OPEN	Budget Working Group Meeting #7 [#8] – Transportation 02/02/1981 9:00-12:00
OPEN	Budget Working Group 02/07/1981 (1)
Box 59	

Status	Title
OPEN	Budget Working Group 02/07/1981 (2)
OPEN	Budget Working Group Meeting 02/10/1981 p.m.
OPEN	Budget Working Group Meeting 02/25/1981 (1)(2)
OPEN	Presidential Budget Meeting 02/27/1981 (1)-(6)
OPEN	1981 Outlay Reductions [Budget Working Group 05/14/1981]
OPEN	1981 Outlay Reductions – Martin Anderson Book #3 [Budget Working Group 05/15/1981 5:00 p.m.]
OPEN	1982 Budget Revisions – HIM Division (Health & Income Maintenance) [HHS, Agriculture, Railroad Retirement Board, Small Agencies] (1)(2)
OPEN	1982 Budget Revisions – LVE Division (Labor, Veterans, Education) (1)-(3)
Box 60	
Status	Title
OPEN	1982 Budget Revisions – NRD (Natural Resources Division) [Agriculture, Environment, Interior, Water Resources, Small Agency] (1)-(3)
OPEN	[February 1981 Proposed Budget Reductions for Agriculture/HHS/Energy and Interior]
OPEN	International Affairs Reagan Revision FY 1982 Budget Remaining Budget Issues (1)(2)
OPEN	Department of Justice & Department of the Treasury [and GSA OPM, FEMA] FY 1982 Budget Revisions (1)-(3)
OPEN	Remaining Reagan Budget Issues February 1981 TCH (Transportation, Commerce, Housing) (1)-(5)
OPEN	1983 Spring Budget Overview [05/17/1981] (1)(2)
OPEN	1983 Spring Planning Review USDA (United States Department of Agriculture)
OPEN	DOC/SBA (Department of Commerce/Small Business Administration) FY 1983 Spring Preview (1)
Box 61	
Status	Title

OPEN	DOC/SBA (Department of Commerce/Small Business Administration) FY 1983 Spring Preview (2)
OPEN	Spring Review Education 1983 Budget
OPEN	FY 1983 Spring Planning Review DOE (Department of Energy)
OPEN	1983 Spring Planning Review EPA (Environmental Protection Agency)
OPEN	1983 Spring Planning Review Executive Pay
OPEN	FFB (Federal Financing Bank) [Tennessee Valley Authority, Foreign Military Sales Credit] 1983 Spring Review
OPEN	1983 Financial Systems Spring Planning Review [05/14/1981] (1)-(3)
OPEN	1983 Spring Planning Review Grant Consolidation/Reform
OPEN	1983 Spring Planning Review HIM (Health and Income Maintenance Division) [05/29/1981] (1)(2)
OPEN	HUD (Housing and Urban Development) 1983 Spring Review [05/15/1981] (1)-(3)
OPEN	1983 Spring Planning Review International Affairs (1)(2)
OPEN	1983 Spring Planning Review JTGM (Justice, Treasury and General Management Division) (1)(2)
Box 62	
Status	Title
OPEN	1983 Spring Planning Review Department of Labor (1)(2)
OPEN	FY 1983 NASA – Spring Planning Review
OPEN	1983 Spring Planning Review Procurement Office of Federal Procurement Policy [5/19/1981]
OPEN	1983 Spring Planning Review DOT (Department of Transportation) (1)(2)
OPEN	DOC/SBA 1983 Fall Director's Review – Anderson Book #2 [11/05/1981] (1)-(3)
OPEN	DOE (Energy) FY 1983 Director's Review – Anderson Book #2 (1)-(3)
OPEN	Director's Review DOE (Energy)/NASA/NSF (National Science Foundation) (1)(2)

Status	Title
OPEN	1983 Fall Director's Review EPA (Environmental Protection Agency)
OPEN	1983 Fall Director's Review Interior Water Resources (1)-(4)
Box 63	
Status	Title
OPEN	1983 Fall Director's Review Interior Water Resources (5)
OPEN	International Affairs 1983 Fall Director's Review (1)-(4)
OPEN	Department of Labor FY 1983 Fall Director's Review – Anderson Book #20 (1)-(3)
OPEN	NASA FY 1983 Director's Review
OPEN	DOT (Transportation) Director's Review 1983 Budget – Anderson Book #20 (1)-(3)
OPEN	[President Reagan's Fall Proposals: Additional Budget Savings: Modernization of U.S. Strategic Forces, October 1981] (1)(2)
OPEN	[Budget Appeal Comments for ICA, DOD, BIB, Ex-Im Bank]
OPEN	Budget Appeals Department of State [December 1981] (1)- (3)
OPEN	[Budget Appeal to the Budget Review Board] U.S. Trade Representative 12/18/1981
OPEN	[Entitlement Changes Recommended by Budget Review Board 11/05/1981]
Box 64	
Status	Title
OPEN	Budget Review Meetings: Presidential Review Board Decision by the President [re Fiscal Year] 1983
OPEN	Budget Review Meetings: Budget Review Board Meeting 01/11/1982 3:00pm (1)(2)
OPEN	Budget Review Meetings: Budget Alerts (1)-(5)
OPEN	Budget Review Board Meeting #1 12/07/1981 Book #11 - FY1983 Budget Appeal - Labor, Energy, EPA (1)(2)

Status	Title
OPEN	Budget Review Board Meeting #2 12/09/1981 – Book #13 – FY1983 Budget Appeal – Commerce, SBA, Treasury, NASA (1)(2)
OPEN	Budget Review Board Meeting #3 12/11/1981 – Book #10 – FY1983 Budget Appeal – NASA, HUD, Transportation
OPEN	Justice Budget Review Sunday, 12/13/1981
OPEN	Budget Review Board Meeting #4 12/14/1981 – Book #11 – FY1983 Budget Appeal –HHS, Railroad Retirement Board, Agriculture, Education (1)-(3)
OPEN	Budget Review Board Meeting #5 – 12/16/1981 – Book #10 – FY1983 Budget Appeal – Education, Defense, HHS Entitlements
OPEN	BRG (Budget Review Board) Entitlements Review Saturday 12/19/1981 (1)(2)
OPEN	Budget Review Board FY 1983 Appeal – Railroad Retirement Board, FEMA, Advisory Council on Historical Preservation, Federal Maritime Commission, ATBCB (Architectural and Transportation Barriers Compliance Board)
Box 65	
Status	Title
OPEN	Presidential Appeals Session #1 FY1983 Budget Appeal 12/10/1981 Book #8 Labor, Energy
OPEN	Presidential Appeals Session #2 FY1983 Budget Appeal 12/15/1981 Book #13 EPA, NASA – Settled (1)(2)
OPEN	Presidential Appeals Session #3 FY1983 Budget Appeal 12/17/1981 Book #26 HUD (1)(2)
OPEN	Presidential Appeals Session #4 FY1983 Budget Appeals 12/18/1981 Book #13 Export/Import Bank, Agriculture (1)(2)
OPEN	Presidential Appeals Session #5 FY1983 Budget Appeals 12/13/1981 Book #13 Agriculture, Entitlements (1)(2)
SERIES 06: PRESIDER	NT'S ECONOMIC POLICY ADVISORY BOARD (PEPAB)

This series consists of material related to the establishment and initial running of the President's Economic Policy Advisory Board (PEPAB). President Reagan established

PEPAB in Executive Order 12296, as a group of outstanding private citizens that would advise him on domestic and international economic issues. Per the Executive Order, Mr. Anderson was PEPAB Secretary during his time as Assistant for Policy Development. (He became a member of PEPAB after returning to private life in 1982.)

The first set of material in this series is in roughly alphabetical order by folder title. It consists of material relating to the creation of the Board; recruiting the members for the Board; establishing travel plans and dates for meetings; correspondence with the Board members and the public; and ordering of food for the meetings and commissions for the members. The second set of material is arranged in roughly chronological order, and pertains to meetings themselves. This material includes administrative materials such as seating charts and attendance lists, handwritten meeting notes, and in some cases, final typed meeting minutes.

Box 65, cont.

Status	Title
OPEN	Advisory Board Charter (1)(2)
OPEN	Appointment Affidavits, PEPAB
OPEN	Certificates of Appointment for Members, PEPAB
OPEN	Commissions
OPEN	Correspondence from Members, PEPAB
OPEN	Correspondence from Outside, PEPAB
OPEN	Dole Proposal for Economists' Luncheon with the President
OPEN	PEPAB Executive Order (1)(2)
OPEN	PEPAB Expense Claims (1)-(3)
Box 66	
Status	Title
OPEN	PEPAB Expense Claims (4)
OPEN	PEPAB Legal Matters [January 1981-March 1981] (1)-(3)
OPEN	PEPAB Legal Matters [March 1981-February 1982] (1)-(3)
OPEN	PEPAB Letterhead (see also Oversize Box 1)
OPEN	PEPAB Mailings to Members (1)-(6)
OPEN	PEPAB Membership – Lists, Contact Information
OPEN	PEPAB Memos to President

	Status	Title
OPEN		PEPAB Mess Charges
OPEN		PEPAB Miscellaneous Notes
OPEN		PEPAB Papers by Members
OPEN		PEPAB Photos
OPEN		PEPAB Presidential Order Designating George Shultz as Chairman
OPEN		PEPAB Presidential Participation
Box 67		
	Status	Title
OPEN		PEPAB Press Clips
OPEN		PEPAB Press Releases
OPEN		PEPAB Preliminary Meeting of 02/10/1981 White House
OPEN		PEPAB Meeting, 03/25/1981, Cabinet Room White House (1)-(6)
OPEN		Minutes, PEPAB Meeting of 03/25/1981 (1)-(3)
OPEN		PEPAB Meeting of 06/11/1981 The White House (1)-(5)
OPEN		Minutes, PEPAB Meeting of 06/11/1981 (1)(2)
OPEN		Chicago Speech Party 09/09/1981 F Street Club, DC
OPEN		PEPAB Meeting 09/10/1981 (1)(2)
Box 68		
	Status	Title
OPEN		PEPAB Meeting 09/10/1981 (3)(4)
OPEN		Minutes, PEPAB Meeting, 09/10/1981
OPEN		11/04/1981 Special Meeting of Economic Advisers with the President (1)(2)
OPEN		PEPAB Meeting 12/10/1981 (1)-(6)
OPEN		Minutes, PEPAB Meeting, 12/10/1981
OPEN		"Economic Wisemen" Briefing before 01/26/1982 State of the Union Address, White House, D.C.
CEDIEC		ONDENCE

SERIES 07: CORRESPONDENCE

This series consists of material related to support for the President and Mr. Anderson from the general public; protests against policies and statements of the Reagan Administration and Mr. Anderson from the general public; advice from the public on policy issues, especially economic matters; requests for appointments with Anderson; industry lobbyist views on economic issues; requests from Congressmen and Senators; unsolicited support for candidates for appointed positions; unsolicited requests for federal employment; personal congratulatory notes to Anderson; letters from Anderson's friends and acquaintances; and acknowledgement of meetings or conversations with Anderson. In many cases, a copy of the outgoing letter is filed with the incoming correspondence. Bulky correspondence or notable correspondents have been given separate folders. The material is arranged in alphabetical order and is subdivided by date of correspondence.

Box 68, cont.

Status	Title
OPEN	A Correspondence January 1981-March 1981 (1)(2)
OPEN	A Correspondence April 1981-July 1981 (1)(2)
OPEN	A Correspondence August 1981-December 1981 (1)(2)
OPEN	A Correspondence January 1982-March 1982
OPEN	Correspondence – Alexander, J. Stanley, National Conference of Black Mayors
OPEN	Correspondence – Allen, Richard
Box 69	
Status	Title
OPEN	Correspondence – Allen, William R., International Institute for Economic Research (1)-(3)
OPEN	Correspondence - Ayau, Dr. Manuel R., Universidad Francisco Marroquin, Guatemala (1)(2)
OPEN	B Correspondence January 1981-April 1981 (1)-(10)
OPEN	B Correspondence May 1981-August 1981 (1)(2)
Box 70	
Status	Title
OPEN	B Correspondence May 1981-August 1981 (3)-(6)
OPEN	B Correspondence September 1981-December 1981 (1)-(7)
OPEN	B Correspondence January 1982-February 1982

}	Status	Title
OPEN		Correspondence – Bark, Dennis L. – Hoover Institution (1)(2)
OPEN		Correspondence – Berntson, Dana (Cousin of Martin Anderson)
OPEN		Correspondence – Black, Lawrence re: Steel (1)-(3)
OPEN		Correspondence – Brandt, Robert J. re: Airships (1)
Box 71		
	Status	Title
OPEN		Correspondence - Brandt, Robert J. re: Airships (2)(3)
OPEN		Correspondence – Brookter, Marie (1)(2)
OPEN		Correspondence – Bunzel, John H. – Hoover Institution
OPEN		Correspondence – Burns, Arthur – Includes Committee to Fight Inflation
OPEN		Correspondence – Buzzel, Harold – Health Industry Manufacturers Association
OPEN		C Correspondence January 1981-April 1981 (1)-(9)
OPEN		C Correspondence May 1981-June 1981 (1)-(3)
Box 72		
	Status	Title
OPEN		C Correspondence May 1981-June 1981 (4)
OPEN		C Correspondence July 1981-August 1981 (1)(2)
OPEN		C Correspondence September 1981-October 1981 (1)(2)
OPEN		C Correspondence November 1981-February 1982 (1)-(3)
OPEN		Correspondence – Campbell, Rita Ricardo – Hoover Institution (1)(2)
OPEN		Correspondence – Cato Institute
OPEN		Correspondence – Chamber of Commerce of the United States (1)-(6)
OPEN		Correspondence – Common Cause
OPEN		Correspondence - Council for a Competitive Economy
OPEN		Correspondence – Council of State Planning Agencies
OPEN		D Correspondence January 1981-April 1981 (1)

Box 73

	Status	Title
OPEN		D Correspondence January 1981-April 1981 (2)-(4)
OPEN		D Correspondence May 1981-June 1981 (1)-(3)
OPEN		D Correspondence July 1981-November 1981 (1)(2)
OPEN		D Correspondence December 1981-February 1982 (1)(2)
OPEN		Correspondence – Dart, Justin (1)(2)
OPEN		E Correspondence January 1981-February 1981 (1)(2)
OPEN		E Correspondence March 1981-July 1981 (1)-(3)
Box 74		
	Status	Title
OPEN		E Correspondence August 1981-February 1982 (1)(2)
OPEN		Correspondence re Eisner, Walter and Fayetta Harry [Health
01 211		Care Costs/60 Minutes Segment] (1)-(10)
OPEN		Correspondence – Evered, J. Erich re: Deregulation of Natural Gas (1)(2)
Box 75		
	Status	Title
OPEN		Correspondence – Evered, J. Erich re: Deregulation of Natural Gas (3)
OPEN		F Correspondence January 1981-Febraury 1981 (1)-(4)
OPEN		F Correspondence March 1981-May 1981 (1)-(4)
OPEN		F Correspondence June 1981-September 1981 (1)-(3)
OPEN		F Correspondence October 1981-February 1982 (1)(2)
OPEN		Correspondence – Ferrero, Charles – The Conference Board (1)(2)
OPEN		Correspondence – Feulner, Edwin – Heritage Foundation (1)(2)
OPEN		Correspondence – Freeman, Roger A. – Hoover Institution (1)(2)
Box 76		
	Status	Title
OPEN		Correspondence – Friedman, Milton
OPEN		G Correspondence January 1981-April 1981 (1)-(8)
OPEN		G Correspondence May 1981-July 1981 (1)(2)

	Status	Title
OPEN		G Correspondence August 1981-September 1981 (1)-(4)
OPEN		G Correspondence October 1981-February 1982 (1)(2)
OPEN		H Correspondence January 1981-April 1981 (1)
Box 77	,	
	Status	Title
OPEN		H Correspondence January 1981-April 1981 (2)-(7)
OPEN		H Correspondence May 1981-July 1981 (1)-(4)
OPEN		H Correspondence August 1981-September 1981 (1)-(5)
OPEN		H Correspondence October 1981-February 1982 (1)(2)
Box 78	1	
	Status	Title
OPEN		H Correspondence October 1981-February 1982 (3)
OPEN		Correspondence – Halbouty, Michel T. re: Energy (1)(2)
OPEN		I Correspondence [January 1981-February 1982]
OPEN		J Correspondence January 1981-May 1981 (1)-(4)
OPEN		J Correspondence June 1981-February 1982 (1)-(3)
OPEN		Correspondence – Jansson, Erik – Friends of the Earth (1)-(6)
OPEN		K Correspondence January 1981-April 1981 (1)-(3)
Box 79		
	Status	Title
OPEN		K Correspondence May 1981-September 1981 (1)-(4)
OPEN		K Correspondence October 1981-February 1982 (1)(2)
OPEN		Correspondence – Kelso, Louis – Kelso Capital Theory Plan
OPEN		L Correspondence January 1981-March 1981 (1)-(5)
OPEN		L Correspondence April 1981-July 1981 (1)-(4)
OPEN		L Correspondence August 1981-December 1981 (1)(2)
OPEN		L Correspondence January 1982-February 1982
OPEN		Correspondence – Lee, David
OPEN		Correspondence – Lehrman, Lewis E. (1)(2)
Box 80		
	Status	Title
OPEN		Correspondence – Lehrman, Lewis E. (3)(4)

Status	Title
OPEN	Correspondence - Loeb, William <i>– Manchester Union Leader</i> (NH)
OPEN	M Correspondence January 1981 (1)-(3)
OPEN	M Correspondence February 1981 (1)-(5)
OPEN	M Correspondence March 1981-April 1981 (1)-(5)
OPEN	M Correspondence May 1981-June 1981 (1)-(3)
Box 81	
Status	Title
OPEN	M Correspondence July 1981-August 1981 (1)-(3)
OPEN	M Correspondence September 1981-November 1981 (1)-(3)
OPEN	M Correspondence December 1981-February 1982 (1)-(3)
OPEN	N Correspondence January 1981-February 1981 (1)(2)
OPEN	N Correspondence March 1981-July 1981 (1)(2)
OPEN	N Correspondence August 1981-February 1982
OPEN	O Correspondence January 1981-March 1981
OPEN	O Correspondence April 1981
OPEN	O Correspondence May 1981-September 1981
OPEN	O Correspondence October 1981-February 1982
OPEN	P Correspondence January 1981-March 1981 (1)
Box 82	
Status	Title
OPEN	P Correspondence January 1981-March 1981 (2)-(5)
OPEN	P Correspondence April 1981-May 1981 (1)(2)
OPEN	P Correspondence June 1981-August 1981 (1)-(3)
OPEN	P Correspondence September 1981-February 1982 (1)(2)
OPEN	Q Correspondence January 1981-February 1982
OPEN	R Correspondence January 1981-March 1981 (1)-(4)
OPEN	R Correspondence April 1981-June 1981 (1)-(3)
Box 83	
Status	Title
OPEN	R Correspondence July 1981-August 1981 (1)(2)
OPEN	R Correspondence September 1981-February 1982 (1)(2)

	Status	Title
OPEN		S Correspondence January 1981-February 1981 (1)-(6)
OPEN		S Correspondence March 1981 (1)-(4)
OPEN		S Correspondence April 1981 (1)-(4)
Box 84		
	Status	Title
OPEN		S Correspondence May 1981-June 1981 (1)-(7)
OPEN		S Correspondence July 1981-August 1981 (1)-(6)
OPEN		S Correspondence September 1981-October 1981 (1)-(3)
OPEN		S Correspondence November 1981-February 1982 (1)
Box 85		
	Status	Title
OPEN		S Correspondence November 1981-February 1982 (2)(3)
OPEN		Correspondence – Speiser, Stuart M. (1)-(3)
OPEN		Correspondence – Storfer, Miles (1)(2)
OPEN		T Correspondence January 1981-March 1981 (1)-(3)
OPEN		T Correspondence April 1981-June 1981 (1)-(3)
OPEN		T Correspondence July 1981-November 1981 (1)(2)
OPEN		T Correspondence December 1981-February 1982
OPEN		U Correspondence January 1981-February 1982
OPEN		V Correspondence January 1981-February 1982 (1)-(3)
Box 86		
	Status	Title
OPEN		W Correspondence January 1981-March 1981 (1)-(6)
OPEN		W Correspondence April 1981-June 1981 (1)-(4)
OPEN		W Correspondence July 1981-September 1981 (1)(2)
OPEN		W Correspondence October 1981-February 1982 (1)(2)
OPEN		X Correspondence (Empty)
OPEN		Y Correspondence January 1981-February 1982
OPEN		Z Correspondence January 1981-February 1982 (1)(2)
SERIES 08: APPOINTMENT BOOKS, 1981-1982		

This series consists of two bound desk calendars containing Martin Anderson's appointments. The 1981 desk calendar also covers the last few days of December 1980. The 1982 desk calendar is blank after Mr. Anderson left his OPD position.

Box 87

Status	Title	
OPEN	Professional Appointment Book, 1981	
OPEN	Professional Appointment Book, 1982	
SERIES 09: TELEPHONE LOGS, 1980-1982		

This series consists of daily logs of Martin Anderson's incoming telephone calls and messages regarding meetings, issues and upcoming events. There are often several pages for a single day. The series begins during Anderson's service at the President-Elect's transition office. It is arranged chronologically.

Box 87, cont.

Status	Title
OPEN	Telephone Log (11/17/1980-02/27/1981) [Transition 11/17/1980-12/30/1980]
OPEN	Telephone Log (11/17/1980-02/27/1981) [Transition 01/05/1981-01/10/1981]
OPEN	Telephone Log (11/17/1980-02/27/1981) [01/21/1981- 02/05/1981]
OPEN	Telephone Log (11/17/1980-02/27/1981) [02/06/1981- 02/27/1981]
OPEN	Telephone Log (03/02/1981-05/20/1981) [03/02/1981- 03/24/1981]
OPEN	Telephone Log (03/02/1981-05/20/1981) [03/25/1981- 04/22/1981]
OPEN	Telephone Log (03/02/1981-05/20/1981) [04/23/1981- 05/20/1981]
OPEN	Telephone Log (05/21/1981-08/31/1981) [05/21/1981- 06/16/1981]
OPEN	Telephone Log (05/21/1981-08/31/1981) [06/17/1981- 07/16/1981]

Status	Title
OPEN	Telephone Log (05/21/1981-08/31/1981) [07/17/1981- 08/10/1981]
OPEN	Telephone Log (05/21/1981-08/31/1981) [08/11/1981- 08/31/1981]
OPEN	Telephone Log (09/01/1981-02/26/1982) [09/01/1981- 09/30/1981]
OPEN	Telephone Log (09/01/1981-02/26/1982) [10/01/1981- 10/31/1981]
OPEN	Telephone Log (09/01/1981-02/26/1982) [11/01/1981- 12/04/1981]
OPEN	Telephone Log (09/01/1981-02/26/1982) [12/05/1981- 01/21/1982]
OPEN	Telephone Log (09/01/1981-02/26/1982) [01/22/1982- 02/26/1982]

SERIES 10: INVITATIONS

This series consists of invitations for government, non-government and personal events. It is divided between invitations accepted and invitations regretted. It is arranged chronologically.

Box 88

Status	Title
OPEN	Accepted Invitations (1)-(6)
OPEN	Declined Invitations January 1981-March 1981 (1)-(11)
Box 89	
Status	Title
OPEN	Declined Invitations April 1981-May 1981 (1)-(13)
OPEN	Declined Invitations June 1981-July 1981 (1)-(5)
Box 90	
Status	Title
OPEN	Declined Invitations June 1981-July 1981 (6)-(9)
OPEN	Declined Invitations August 1981-October 1981 (1)-(11)
Box 91	
Status	Title

OPEN

SERIES 11: PUBLICATIONS

This series consists of books and publications used by Anderson, or sent to him by other government entities, private industry, interest groups, and individuals. Some of the material was given to Anderson as part of the Correspondence series (Series VII), but was housed separately due to the bulky nature of the material. The first part of the series (box 91-98) contains material from non-government sources, arranged alphabetically by title. This is followed by publications from Congress and federal agencies, arranged alphabetically by publisher (box 98-104).

Box 91, cont.			
Status	Title		
OPEN	1981 Guide to Federal Energy Development and Assistance Programs, Northeast-Midwest Institute		
Box 92			
Status	Title		
OPEN	1981 Guide to Federal Resources for Economic Development, Northeast-Midwest Institute		
OPEN	Advertising Council Public Service Campaign on Productivity (1)-(4)		
OPEN	Agenda for Business and Higher Education: Business-Higher Education Forum, American Council on Education, 1980		
OPEN	<i>American Jewish Year Book</i> , 1981 Vol. 81 (transferred to Book Collection)		
OPEN	Bilderberg Meetings, July 1978		
OPEN	British-American Chamber of Commerce, <i>Yearbook and</i> <i>Classified Directory</i> , 1981		
OPEN	<i>Capital Guide</i> , United States League of Savings Association, 1980		
OPEN	Cato Journal, Vol. 1, no. 1, Spring 1981		
OPEN	Chemical Manufacturers Association, "Comments and Recommendations of the Chemical Manufacturers Association for Implementation of Executive Order 12291"		

	Status	Title
OPEN		Chemical Manufacturers Association, "Recommended Guidelines for Implementing Executive Order 12291"
Box 93		
	Status	Title
OPEN		Chemical Manufacturers Association Response to the Vice President and Recommendations for Regulatory Reform, Vol. I (1)-(5)
OPEN		Chemical Manufacturers Association Response to the Vice President and Recommendations for Regulatory Reform, Vol. II (1)-(4)
OPEN		Chemical Manufacturers Association Response to the Vice President and Recommendations for Regulatory Reform, Summary Volume (1)(2)
OPEN		Chronicles of Culture, Vol. 5, No.1 January/February 1981
OPEN		<i>Congressional Issues 1981</i> , Chamber of Commerce of the United States, February 1981
OPEN		Council for Opportunity in Graduate Management Education COGME Program (1)-(6)
Box 94		
	Status	Title
OPEN		An Economic Analysis of the Central Arizona Project U.S. Bureau of Reclamation, Thomas M. Power, 1978
OPEN		Energy Efficiency and the Utilities: New Directions, California Public Utilities Commission
OPEN		Energy in America: Progress and Potential, American Petroleum Institute, 1981
OPEN		<i>Energy Statistics</i> , Vol. 4, No. 2, Second Quarter, 1981 Institute of Gas Technology (1)(2)
OPEN		<i>The Fairmont Papers: Black Alternatives Conference</i> San Francisco December 1980
OPEN		<i>Freeman Digest</i> , November-December 1978 (Bilderberg Meetings)
OPEN		Fortune, 05/04/1981

Status	Title
OPEN	The Government Executive's Guide to Arson Prevention and Control: A Handbook on Information Systems and Action Programs, Battelle, 1981 (1)(2)
OPEN	The Hoover Institution Report, 1980
OPEN	Hoover Institution Newsclips 47 March 1981 (1)-(4)
OPEN	Hoover Institution Newsclips 49 May 1981 (1)(2)
Box 95	
Status	Title
OPEN	Hoover Institution Newsclips 49 May 1981 (3)
OPEN	Inquiry Magazine, 04/27/1981
OPEN	International Background, Vol. 8, no.8, October 1980
OPEN	International Background, Vol. 8, no.9, November 1980
OPEN	International Background, Vol. 8, no.10, December 1980
OPEN	<i>Journal of the Institute for Socioeconomic Studies</i> , Vol. 6, no. 1, Spring 1981
OPEN	<i>Journal of the Institute for Socioeconomic Studies</i> , Vol. 6, no. 2, Summer 1981
OPEN	<i>Journal of the Institute for Socioeconomic Studies</i> , Vol. 6, no. 3, Autumn 1981
OPEN	Massachusetts Institute of Technology – Sloan School of Management – 1981 Industry Listing of Alumni & Alumnae
OPEN	Merrill Lynch Economics – Statement of Firm Qualifications and Experience
OPEN	Mexico Study Group <i>Prospectus on a United States-Mexico</i> <i>Economic Arrangement</i> , May 1980 (1)-(4)
Box 96	
Status	Title
OPEN	Mexico Study Group <i>Prospectus on a United States-Mexico</i> <i>Economic Arrangement</i> , May 1980 (5)
OPEN	<i>Musculoskeleteal System Research: Current and Future Research Needs</i> , American Academy of Orthopaedic Surgeons, 1981

Status	Title
OPEN	National Institute of Government Purchasing <i>NIGP News</i> , Vol. 5, nos. 7-9, July 1981-September 1981
OPEN	National Journal, No. 19, 05/19/1981
OPEN	National Urban League 70th Anniversary, 1980
OPEN	National Urban League - 1980 Annual Report
OPEN	National Urban League, <i>The State of Black America</i> , 01/14/1981 (transferred to Book Collection)
OPEN	Nation's Business, May 1981
OPEN	NATO Review, No. 6, December 1980
OPEN	<i>Policy Review</i> , No. 15, Winter 1981 (transferred to Book Collection)
OPEN	Policy Studies Review, Autumn 1980
OPEN	<i>Politicians, Courts, and the Welfare Crisis, 1968-1975</i> , Alan Heslop
OPEN	<i>Proposition Fourteen: A Secessionist Remedy</i> by Richard Cummings
OPEN	Rand Report, 1979-1980
OPEN	Respective Roles of State and Local Government Policy in Land Policy and Taxation, 1980
OPEN	South Dakota Federal Regulations Review, Book I, July 1981 (1)
Box 97	
Status	Title
OPEN	South Dakota Federal Regulations Review, Book I, July 1981 (2)-(5)
OPEN	South Dakota Federal Regulations Review, Book II, July 1981 (1)-(5)
OPEN	The State of the Region: Economic Trends in the Northeast and Midwest
OPEN	Study Commission on U.S. Policy towards Southern Africa <i>South Africa: Time Running Out</i> (Transferred to Book Collection)

	Status	Title
OPEN		Sun Company – President Reagan's Program for Economic Recovery (Binder)
OPEN		(1)-(5) <i>Tax Incentives for Small Business</i> , Hans Stoll and James Walker, 1980
Box 98		
	Status	Title
OPEN		<i>YACC Annual Report 1980</i> , The Young Adult Conservation Corps, New York State (1)(2)
OPEN		Advisory Commission on Intergovernmental Relations (ACIR) – An Agenda for American Federalism: Restoring Confidence and Competence, June 1981
OPEN		Advisory Commission on Intergovernmental Relations (ACIR) – The Condition of Contemporary Federalism: Conflicting Theories and Collapsing Constraints, August 1981
OPEN		Advisory Commission on Intergovernmental Relations (ACIR) – <i>Payments in Lieu of Taxes on Federal Real Property</i> , September 1981
OPEN		Commerce Department, Bureau of Industrial Economics – Business Conditions Report, 04/10/1981
OPEN		Commerce Department, Bureau of Industrial Economics – Business Conditions Report, 04/24/1981
OPEN		Commerce Department, Bureau of the Census – Demographic Profile of the United States: Early Findings from the 1980 Census
OPEN		Commerce Department, Economic Development Administration – <i>Creating Jobs and Growth Through Tourism</i>
OPEN		Commerce Department, Economic Development Administration – <i>Critical Issues in Development Finance</i> , February 1981
OPEN		Commerce Department, Economic Development Administration – An Empirical Analysis of Unmet Capital Demand in Domestic Capital Markets in Five U.S. Regions, February 1981

	Status	Title
OPEN		Commerce Department, Economic Development Administration – <i>The Estimation of Development Impacts</i> , March 1981
OPEN		Commerce Department, Economic Development Administration – An Initial Exploration of the Relationships between Industrial Composition and Urban Economic Distress, February 1981
OPEN		Commerce Department, Economic Development Administration – <i>Subnational Variations in Industrial Growth</i> , February 1981
Box 99		
	Status	Title
OPEN		Commerce Department, Economic Development Administration – Urban Economic Development Strategies: Improving Economic and Fiscal Performance, March 1981
OPEN		Commerce Department, Economic Development Administration – <i>Wage Effects of Regional and</i> <i>Metropolitan/Nonmetropolitan Migration</i> , February 1981
OPEN		Commerce Department, Task Force on Corporate Social Performance – <i>Business and Society: Strategies for the</i> <i>1980s</i> , December 1980
OPEN		Commission on Fiscal Accountability of the Nation's Energy Resources, Report of the Commission, January 1982
OPEN		Comptroller General of the United States Report to the Congress of the United States – <i>Federal Capital Budgeting:</i> A Collection of Haphazard Practices
OPEN		Congressional Budget Office, <i>Reducing the Federal Budget –</i> <i>Strategies and Examples, Fiscal Years</i> 1982-1986, February 1981
OPEN		Congressional Budget Office, <i>An Analysis of President</i> <i>Reagan's Budget Revisions for Fiscal Year 1982</i> , March 1981
OPEN		Congressional Budget Office, <i>Baseline Budget Projections:</i> Fiscal Years 1982-1986, July 1981

Status	Title
OPEN	Congressional Budget Office, <i>The Economic and Budget</i> <i>Outlook – An Update</i> , September 1981
OPEN	CONRAIL – Options for CONRAIL: CONRAIL's Response to Section 703 (C) of the Staggers Rail Act of 1980: Executive Summary
Box 100	
Status	Title
OPEN	CONRAIL – Options for CONRAIL: CONRAIL's Response to Section 703 (C) of the Staggers Rail Act of 1980, 04/01/1981
OPEN	Consolidated Rail Corporation (CONRAIL) – <i>Annual Report</i> 1980
OPEN	Council on Environmental Quality – Environmental Quality: the Eleventh Annual Report of the Council on Environmental Quality, December 1980 (transferred to Book Collection)
OPEN	Council on Wage and Price Stability – A Review of the Regulatory Interventions of the Council on Wage and Price Stability, 1974-1980
OPEN	Executive Office of the President, Office of Administration – <i>Codification of Executive Orders, January 21, 1977-April 1, 1981</i> (1)-(6)
OPEN	Federal Emergency Management Agency – A Climatological Oil Spill Planning Guide: No. 2 Gulf of Maine / Georges Bank, 1981
OPEN	Federal Emergency Management Agency – Disaster Operations: A Handbook for Local Governments, July1981
Box 101	
Status	Title
OPEN	Federal Emergency Management Agency – Industrial Protection Guide, May 1981 (1)-(4)
OPEN	Federal Emergency Management Agency, National Emergency Training Center – <i>National Fire Academy 1982</i> <i>Outreach Course Schedules</i>

Status	Title
OPEN	Federal Trade Commission – <i>The Effects of Restrictions on</i> <i>United States Imports: Five Case Studies and Theory</i> , Morrie E. Markie and David Tarr, June 1980
OPEN	Health, Education and Welfare – <i>New Directions in Social Security: Considerations for the 1980s,</i> December 1979
OPEN	Health, Education, and Welfare – <i>Social Security in a</i> <i>Changing World</i> , September 1979
OPEN	Health and Human Services Department, Select Panel for the Promotion of Child Health – <i>Better Health for our</i> <i>Children: A National Strategy</i> , Volume 1, 1981
OPEN	Health and Human Services Department, Select Panel for the Promotion of Child Health – <i>Better Health for our</i> <i>Children: A National Strategy</i> , Volume 2, 1981
OPEN	Health and Human Services Department, Select Panel for the Promotion of Child Health – <i>Better Health for our</i> <i>Children: A National Strategy</i> , Volume 3, 1981
Box 102	
Status	Title
OPEN	Justice Department, Property Crime Program – A Special Report: Overview of the Sting Program and Project Summaries, January 1981
OPEN OPEN	Report: Overview of the Sting Program and Project
	Report: Overview of the Sting Program and Project Summaries, January 1981 Labor Department, Occupational Safety and Health Administration Draft Regulatory Impact Analysis and Flexibility Analysis of the Hazard Communication Standard
OPEN	 Report: Overview of the Sting Program and Project Summaries, January 1981 Labor Department, Occupational Safety and Health Administration Draft Regulatory Impact Analysis and Flexibility Analysis of the Hazard Communication Standard (1)-(7) National Advisory Council on Black Higher Education and Black Colleges and Universities - Needed System Supports for Achieving Higher Education Equity for Black American,

Status	Title
OPEN	National Commission on Employment Policy Sixth Annual Report to the President and Congress: Including Findings and Recommendations on Economic Development and Jobs for the Structurally Unemployed, December 1980
Box 103	
Status	Title
OPEN	National Commission on Social Security – Social Security in America's Future: Final Report of the National Commission on Social Security, March 1981
OPEN	National Congress for Community Economic Development: <i>Community-Development Corporations and State</i> <i>Development Policy: Potential for Partnership</i> , December 1980
OPEN	Nuclear Safety Oversight Committee – Governance of Nuclear Power: A Report to the Nuclear Safety Oversight Committee, September 1981
OPEN	Office of Management and Budget – Additional Details on Budget Savings: Fiscal Year 1982 Budget Revisions, April 1981 (transferred to Book Collection)
OPEN	Office of Management and Budget – "A Regional Analysis of the President's Economic Recovery Program," April 1981
OPEN	Office of Management and Budget, Debt Collection Project – Report on Strengthening Federal Credit Management: Summary of Findings and Recommendations, Vol. 1, January 1981
OPEN	President's Commission for a National Agenda for the Eighties – The American Economy: Employment, Productivity, and Inflation in the Eighties, 1980
OPEN	President's Commission for a National Agenda for the Eighties – A National Agenda for the Eighties, 1980
OPEN	<i>Report of the President's Commission on Financial Structure</i> & <i>Regulation,</i> December 1971 (Photocopy) (1)(2)
Box 104	
Status	Title

Status

OPEN	Report of the President's Commission on Financial Structure & Regulation, December 1971 (Photocopy) (3)(4)
OPEN	Task Force on the Automotive Industry – "Actions to Help the U.S. Auto Industry"
OPEN	United States International Communications Agency – "Housewire" (05/18/1981) (1)-(3)
OPEN	United States Radiation Policy Council – Progress Report and Preliminary 1981-83 Agenda, September 1980
OPEN	Veterans Administration – 1979 National Survey of Veterans: Summary Report, December 1980